

FOWLerville HIGH SCHOOL  
PERMIT FOR STUDENTS TO BE ABSENT FROM SCHOOL

VACATION

NAME: \_\_\_\_\_ DATES OF PLANNED ABSENCE \_\_\_\_\_

REASON: \_\_\_\_\_

Absences must be arranged in advance at the request of the parent/parents. If the student does not make arrangements for these absences in advance, the absences will be unexcused.

\*\*\*DIRECTIONS FOR STUDENTS: Any time a student is absent from school other than illness or for an emergency, he/she must have filled in this form three days prior to the intended absence in order for the absence to be valid and excused.

1. The student is to list the dates he/she will be absent.
2. This form must be taken to each teacher to be filled out.
3. This form must be signed by your parents. After your parents have signed this form, please return to the office for signature.
4. The form must then be signed by the Principal or Assistant Principal. If you need a copy, we will make a copy and keep the original in your student folder in the attendance office.

\*\*\*DIRECTIONS TO TEACHER: The teacher should list the assignments that the student will miss while he/she is absent. The teacher should also indicate which assignments should be made up prior to the absences.

\*\*\*DIRECTIONS TO PARENTS: The parents should sign this form which indicates that they approve of the student's proposed absences. The parent should take into consideration the work and instruction time the student will miss while he/she is away.

\*\*\*DIRECTIONS TO PRINCIPAL: The principal or Assistant Principal should sign this form which indicates the appropriate procedure has been followed.

HR	CLASS	ASSIGNMENT	TEACHER
1	_____	_____	_____
2	_____	_____	_____
3	_____	_____	_____
4	_____	_____	_____
5	_____	_____	_____
6	_____	_____	_____

\*\*\*ANY VACATION, HUNTING, OR OTHER DAYS MISSED WILL COUNT TOWARDS THE EIGHT-DAY LOSS OF CREDIT POLICY.

\_\_\_\_\_  
Signature of Principal

VACATION

\_\_\_\_\_  
Signature of Parent