## **Attaching Assignments to Standards**

You first have to change one thing in Gradebook Setup

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Gradebook Setup	leacher Prerendes
Preference Setup	Calculate grades using only tasks through current date: C Off C On
Teacher Preferences	Display only currently active students in rosters: C Off C On
	Display point totals with calculated grades: C Off On
Class Setup	Include students enrolled as Teacher Assistants (TA) in rosters: I Off C On
Class Grading Scale	Use ENTER key to tab when entering scores (IE only); C Off C On
C Assignment Categories	Edit assignment scores on Spreadsheet Tab. C. Off. C. On
C Scoring Options	
Copy class Setup	Default comments to be shared in Student Profile and ParentConnection. C Off C On
Fask Maintenance	Sort assignments descending by due date: C Off
C Add/Edit Assignments	Show pages to enable standards mark editing with assignments: C Off On
C Copy Assignments	When launching Gradebook, default selected term to: Current Ter
	Submit Reset

Then add an assignment just like normal. For each assignment you can attach it to one or multiple standards. To select multiple hold **ctrl** key and then click on all standards.

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Enter scores ONLY on the **Spreadsheet**, **Edit by Student** or **Edit by Task** tab. DO NOT ENTER SCORES ON THE BY STUDENT W/Stds or BY TASK w/Stds Tab.

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