

Fowlerville Community Schools
Board of Education
July Organizational Meeting
Agenda

Fowlerville High School~Alverson Center, 7:00 p.m.

July 8, 2025

District Mission Statement-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Roll Call
 - B. Approval of Minutes from June 30, 2025
 - C. Approval of June Payables
- IV. Action Items (July Fiscal Year Organizational Meeting)
 - A. Adopt School Board Meeting Schedule
 - B. Adopt Standing Board Committees Schedule
 - C. Depositories and Signatories
 - D. Posting Public Meetings
 - E. Subscription Charges
 - F. Retainer Contracts – Auditors and Attorneys
 - G. Field Trip List
 - H. Organizational Chart
- V. Reports/Recognition
 - A. Board Committee Reports
 1. 6/30 Curriculum & Technology Committee Report
 - B. Assistant Superintendent's Report
 - C. Superintendent's Report
- VI. Call to the Public (See Guidelines Below)
- VII. Old Business
- VIII. New Business
 - A. Recommendation to Approve School Bond Loan Application
- IX. Information
 - A. Next Regular Meeting, August 19, 2025 at 7:00 p.m., FHS Alverson Center
- X. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question and answer period.
- Board members may ask questions of the speaker, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

IV. Action Items (July Fiscal Year Organizational Meeting)

- A. Adopt Meeting Schedule – A copy of the proposed meeting schedule is attached.

Recommendation: Administration is recommending that the attached Board meeting schedule for the 2025-2026 school year be adopted as presented. [Appendix A].

- B. Adopt Standing Board Committees Schedule – A copy of the proposed meeting schedule is attached.

Recommendation: Administration recommends that the attached Committee meeting schedule for the 2025-2026 school year be adopted as presented. [Appendix B]

- C. Depositories & Signatories – It is necessary annually to designate depositories and signatories for the various banking transactions that must be conducted. [Three recommendations follow.]

Recommendation 1: Administration recommends the depository for Fowlerville Community Schools' monies and banking transactions for the 2025-2026 fiscal year shall be the Bank of Ann Arbor for the following accounts:

Bank of Ann Arbor –

Collins Memorial
Debt Retirement
Energy Bond – Savings
Food Service Account
General Fund Checking
General Fund Savings
Payroll
Student Activity Checking
Student Activity Savings
Trust Account – Scholarships
VanGorder – Certificate of Deposit

Huntington Bank – Acts as agent to make debt service payments

Michigan Class – 2022 Bond Funds

UMB (United Missouri Bancshares) – 2022 Bond Funds

Roll Call Vote Needed

Recommendation 2: Administration recommends all checks drawn against authorized checking accounts in the following funds will be signed by the Board Treasurer and countersigned by the Superintendent.

General Fund
Payroll
Student Accounts

Roll Call Vote Needed.

Recommendation 3:

Administration recommends the Superintendent, Assistant Superintendent or the Financial Director be authorized to invest temporary, excess cash in the name of Fowlerville Community Schools and liquidate these investments by depositing them in authorized school accounts. Roll Call Vote Needed.

- D. Posting Meetings of the Board of Education – The following recommendation is made in conformance with Policy 0165.

Recommendation: The Superintendent or his delegate be the person responsible for posting meetings of the Board of Education notices as may be required by law.

- E. Subscription Charges – Policy 0165.1 allows the charging of a fee for those wishing to receive notice of special and/or rescheduled meetings. The district needs to set a fee for mailing board packets to non-board members. The rate for subscription fee for the mailing of certain schedules and notices is \$50.00 per year.

Recommendation: The Board of Education sets the subscription fee for the mailing of certain schedules and notices in the amount of \$50.00 per year. Board packet charges for non-board members will be .10¢ per page plus postage and handling.

- F. Retainer Contracts – The district needs to go on record as having retained the following firms to provide the following services for the school district:

Maner Costerisan Certified Public Accounts – Auditors
Thrun Law Firm – Legal

Recommendation: Administration recommends Maner Costerisan Certified Public Accountants be retained as auditors for the 2025-2026 school year and Thrun Law Firm be retained as legal counsel for 2025-2026.

- G. Field Trip List – Enclosed in your material is the recommended Out-of-State and Overnight Field Trip list for 2025-2026.

Recommendation: Administration is recommending approval of the Out-of-State and Overnight Field Trip list as presented for the 2025-2026 school year. [Appendix C]

- H. Organizational Chart – Enclosed in your packet is the Organizational Chart for 2025-2026.

Recommendation: Administration recommends approval of the Organizational Chart as presented for the 2025-2026 school year. [Appendix D]

V. Reports/Recognition

- A. Board Committee Reports –

1. 6/30 Curriculum and Technology Committee Report – Mr. Hinton

- B. Assistant Superintendent's Report – Mrs. Adva Ringle

- C. Superintendent's Report – Mr. Matt Stuard

VI. Call to the Public

VII. Old Business

VIII. New Business

- A. Recommendation to Approve School Bond Loan Application – The School Bond Loan Application allows the District to maintain the original voter approved debt levy of 9.55 mills while paying off existing District Capital Project debt. PFM, the District's financial consultant, structures our debt payments and time spent in the school bond loan fund to best leverage the local 9.55 mills to achieve the community's capital project goals.

Recommendation: Administration recommends the 2025-2026 School Bond Loan Application be approved [Appendix E] Roll Call Vote Needed.

IX. Information

- A. Next Regular Meeting, August 19, 2025 FHS Alverson Center, 7:00 p.m.

X. Adjournment

FOWLerville COMMUNITY SCHOOLS

Board of Education Minutes

Regular Meeting

June 30, 2025

The meeting was called to order by School Board President, Mrs. Amy Sova, at 7:00 p.m. in the cafeteria at Fowlerville Elementary School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski, Mr. Robert Hinton, Mrs. Lindsey Redinger and Mrs. Amy Sova

Members Absent: None

Motion by Mr. Belcher, supported by Mrs. Dombrowski, to approve the consent agenda including Board minutes from June 3, 2025. The motion was adopted unanimously.

Board Committee Reports including:

6/10 Asset Management Committee Report – Mrs. DeVries

6/23 Personnel Committee Report – Mrs. Charron

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending one-year extensions for those Administrators and Directors listed below without an asterisk, and two-year extensions for those Administrators and Directors listed below with an asterisk.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Employee

New Expiration Date

Andy Comb, Instructional Support Specialist	2027
Dana Coon, FJHS Principal	2027
Jeffrey Finney, FHS Athletic Director	2027
Nick Krueger, FJHS Assistant Principal	2027
Jason Miller, KES Principal	2027
Molly Moulton, FES Intervention Specialist/Assistant Principal	2027
Ross Richards, Fowlerville Elementary School Principal	2027
Adva Ringle, Assistant Superintendent for Academics	2027
Tammy Steffee, FHS Assistant Principal	2027
Nick Zajas, FHS Principal	2027
Kristin Rosalez, Executive Assistant HR/Academics	2026
Zack Douglass, Director of Recreation	2026
Jillian Martin, PAC Manager	2026
Trisha Reed, Human Resources Director	2027*
Janice Avis, Executive Secretary to the Superintendent/Mail Services Director	2027*
Kim Hively, Director of Operations	2027*
Amy Verhele-Smith, Director of Food Service	2027*

Lisa Leonard, Director of Little Glad Early Childhood Center	2027*
Alyce Simonson, Assistant Information Technology Director	2027*

Motion by Mr. Belcher, supported by Mrs. Redinger, recommending the Title for the Director of Finance be changed to "Chief Financial Officer" and that the established salary range be \$105,000 to \$142,000.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the contract extension of the Fowlerville Community Schools Superintendent for Mr. Matthew Stuard be extended to June 30, 2028.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Assistant Superintendent's Report – Mrs. Adva Ringle gave a Powerpoint presentation.

Superintendent's Report – Mr. Matt Stuard issued a statement regarding the Village of Fowlerville and school security, he also gave details on the planned electrical outage this Wednesday.

No one spoke during the Call to the Public.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending that the July Fiscal Year Organizational meeting take place on Tuesday, July 8, 2025 at 7:00 p.m. in the Fowlerville High School Alverson Center.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

During the Introduction of Other Matters by the Board, Mr. Hinton, Mr. Belcher, Mrs. Sova and Mrs. Dombrowski commented.

Introduction of Other Matters by the Superintendent
Information – See Agenda

Motion by Mr. Belcher, supported by Mrs. Dombrowski, to go out of the regular business session and to go into Closed Session at 7:37 p.m. regarding a Privileged Attorney-Client Legal Opinion.

Ayes: Mr. Belcher, Mr. Brown, Mrs. Charron, Mr. Frederick, Mr. Hinton, Ms. Reed and Mrs. Sova

Nays: None

The motion carried.

Minutes recorded by Mrs. Charron.

Recommendation to reconvene open session. The motion carried.

Recommendation to accept the minutes of the closed session. The motion carried.

Recommendation for Closed Session for the purpose of negotiations.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Recommendation to Reconvene Open Session

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Recommendation to Approve the Closed Session Minutes

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending to give Mr. Stuard the ability to act as an agent of facilitation, and if a resolution is reached, contingent on board approval, to execute all documents necessary to finalize the resolution.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Recommendation by Mrs. Redinger, supported by Mr. Hinton for Closed Session for the purpose of negotiations.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Recommendation by Mr. Belcher, supported by Mrs. Dombrowski, to reconvene Open Session.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton, Mrs. Redinger and Mrs. Sova

Nays: None

The motion carried.

Recommendation to Approve the Closed Session Minutes

Motion by Mr. Belcher, supported by Mrs. Dombrowski, to accept the minutes from Closed Session.
The motion carried.

The Organizational meeting will take place on July 8, 2025 at 7:00 p.m. in the FHS Alverson Center.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending the adjournment of the meeting at 8:23 p.m. The motion carried.

Susan Charron, Board Secretary
Fowlerville Community Schools

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JUNE 2025**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
045411	6/30/2025	(584.25)	FINALFORMS
047101	6/5/2025	(30.00)	RECREATION REFUND
047415	6/2/2025	818.00	CEI MICHIGAN LLC
047416	6/2/2025	1,319.10	CORRIGAN PROPANE
047417	6/2/2025	300.00	DELAU FIRE SERVICES
047418	6/2/2025	4,860.00	FLOOR CARE CONCEPTS AND SUPPLY
047419	6/2/2025	441.00	FOWLerville FEED & PET SUPPLIES
047420	6/2/2025	2.85	GRAMPY'S AUTO PARTS
047421	6/2/2025	158.85	GRAINGER
047422	6/2/2025	7,920.00	GT OUTDOOR SERVICES LLC
047423	6/2/2025	250.00	ION ELECTRIC SERVICE LLC
047424	6/2/2025	16,827.30	JOHNSON & WOOD, LLC
047425	6/2/2025	346.30	LANSING SANITARY SUPPLY, INC.
047426	6/2/2025	1,632.11	LOWE'S
047427	6/2/2025	3,401.20	POMP'S TIRE SERVICE, INC.
047428	6/2/2025	2,286.35	PRAIRIE FARMS DAIRY
047429	6/2/2025	933.83	RANDY'S SERVICE STATION
047430	6/2/2025	263.05	SHIFFLER EQUIPMENT SALES
047431	6/2/2025	625.00	TITAN PLUMBING GROUP
047432	6/2/2025	500.00	TIMESAVER SERVICES CORP FOWLerville SALVAGE AND RECYCLING
047433	6/2/2025	134.16	VERIZON WIRELESS
047434	6/2/2025	1,151.22	WEST MICHIGAN INTERNATIONAL
047435	6/5/2025	4,920.00	ACE TRANSPORTATION INC
047436	6/5/2025	364.01	CLEAR RATE COMMUNICATIONS, INC
047437	6/5/2025	1,367.66	FIRST IMPRESSION PRINT & MARKETING
047438	6/5/2025	545.48	JONES SCHOOL SUPPLY CO., INC.
047439	6/5/2025	198.29	LANSING SANITARY SUPPLY, INC.
047440	6/5/2025	1,845.00	MARCO TECHNOLOGIES, LLC
047441	6/5/2025	232.87	MICHIGAN STATE DISBURSEMENT UNIT
047442	6/5/2025	175.00	MUNSELL FARMS
047443	6/5/2025	1,071.37	PRAIRIE FARMS DAIRY
047444	6/5/2025	262.50	PRIORITY ONE PARTY RENTAL L.L.C.
047445	6/5/2025	1,531.25	RHONDA T BARBER
047446	6/5/2025	7,888.00	SPORTS & APPAREL
047447	6/5/2025	1,936.00	THINKING COLLABORATIVE, LLC
047448	6/5/2025	132.40	LGC REFUND
047449	6/10/2025	816.00	APPLE INC
047450	6/10/2025	2,706.31	CONSUMERS ENERGY PAYMENT CENTER
047451	6/10/2025	1,183.20	CORRIGAN PROPANE
047452	6/10/2025	2,124.28	GRANGER WASTE SERVICES, INC.
047453	6/10/2025	225.00	IPS DRUG TESTING SERVICES, L.L.C
047454	6/10/2025	70.00	JACK PEARL'S TEAM SPORTS
047455	6/10/2025	346.09	KODET'S TRUE VALUE
047456	6/10/2025	1,348.21	RANDY'S SERVICE STATION
047457	6/10/2025	2,454.00	THRUN LAW FIRM, P.C.
047458	6/10/2025	603.75	TOWN CENTER INC
047459	6/10/2025	645.83	VERIZON WIRELESS
047460	6/10/2025	30.00	RECREATION REFUND
047461	6/10/2025	66.30	FOOD SERVICE REFUND
047462	6/12/2025	845.00	EVERON LLC
047463	6/12/2025	1,700.00	AMY HODGSON
047464	6/12/2025	120.50	FOWLerville FEED & PET SUPPLIES
047465	6/12/2025	1,599.99	LOWE'S
047466	6/12/2025	590.00	MICHIGAN SCHOOL BUSINESS OFFICIALS
047467	6/12/2025	280.00	OUCH URGENT CARE COMPASS
047468	6/12/2025	590.22	PRAIRIE FARMS DAIRY

FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JUNE 2025

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
047469	6/12/2025	877.50	R & D SEPTIC TANK CLEANING LLC
047470	6/12/2025	10,037.03	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
047471	6/13/2025	5,344.17	MOORE TROSPER CONSTRUCTION COMPANY
047472	6/13/2025	2,250.00	NOVA ENVIRONMENTAL, INC
047473	6/13/2025	4,524.00	SPALDING DeDECKER
047474	6/18/2025	5,593.00	CEI MICHIGAN LLC
047475	6/18/2025	15,838.52	DTE ENERGY
047476	6/18/2025	337.00	ELECTROCYCLE, INC
047477	6/18/2025	47.50	H & H PUBLICATIONS
047478	6/18/2025	6,198.20	HIRING SOLUTIONS, LLC
047479	6/18/2025	309.58	LANSING SANITARY SUPPLY, INC.
047480	6/18/2025	3,525.17	LIVINGSTON COUNTY TREASURER
047481	6/18/2025	232.87	MICHIGAN STATE DISBURSEMENT UNIT
047482	6/18/2025	727.50	MILLER JOHNSON ATTORNEYS
047483	6/18/2025	40.00	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
047484	6/20/2025	5,356.80	JOHNSON & WOOD, LLC
047485	6/20/2025	1,845.00	MARCO TECHNOLOGIES, LLC
047486	6/20/2025	190.00	MOBILE TESTING SERVICES, L.L.C
047487	6/20/2025	1,270.37	RANDY'S SERVICE STATION
047488	6/20/2025	750.00	SCHULTZ INC
047489	6/20/2025	78.25	VESCO OIL CORPORATION
047490	6/23/2025	875.00	JOHN ALLEN BELCHER II
047491	6/23/2025	875.00	SUSAN P CHARRON
047492	6/23/2025	490.00	DANIELLE M DEVRIES
047493	6/23/2025	630.00	DIANA MARIE DOMBROWSKI
047494	6/23/2025	595.00	ROBERT A. HINTON
047495	6/23/2025	490.00	LINDSEY ANN REDINGER
047496	6/23/2025	805.00	AMY L SOVA
047497	6/24/2025	1,200.00	ACE TRANSPORTATION INC
047498	6/24/2025	63.12	BASIC BENEFITS LLC
047499	6/24/2025	2,583.87	CONWAY TOWNSHIP
047500	6/24/2025	520.16	FOLLETT CONTENT SOLUTIONS, LLC
047501	6/24/2025	1,727.50	FOSTER IRRIGATION INC.
047502	6/24/2025	1,011.85	GRAINGER
047503	6/24/2025	4,650.00	ION ELECTRIC SERVICE LLC
047504	6/24/2025	12,908.49	JILL HANKE WESTENKIRCHNER, LLC
047505	6/24/2025	2,875.00	JOHNSON & WOOD, LLC
047506	6/24/2025	16.47	KODET'S TRUE VALUE
047507	6/24/2025	2,021.00	NATURAL ARMOR LLC
047508	6/24/2025	950.00	SIGNATURE SIGNS LLC
047509	6/24/2025	7,908.76	RWORM CONSULTING RICHARD C WORMELI
047510	6/26/2025	3,538.90	FOLLETT CONTENT SOLUTIONS, LLC
047511	6/26/2025	218.00	PODS ENTERPRISES LLC
047512	6/26/2025	1,358.94	SPORTS & APPAREL
047513	6/26/2025	43.95	THE WATER STORE
047514	6/27/2025	2,043.99	CAPITAL ONE WALMART COMMUNITY CARD
047515	6/30/2025	9,900.00	GT OUTDOOR SERVICES LLC
047516	6/30/2025	326.97	KODET'S TRUE VALUE
047517	6/30/2025	8,097.80	MOORE TROSPER CONSTRUCTION COMPANY
047518	6/30/2025	376.18	NATIONAL SCHOOL FORMS
047519	6/30/2025	5,000.00	SET SEG ATTENTION: FINANCE DEPT
047520	6/30/2025	134.16	VERIZON WIRELESS
047521	6/30/2025	2,336.68	LOWE'S
047522	6/30/2025	825.00	THE GROUNDS CREW LLC
901042	6/2/2025	1,520.32	EDUSTAFF LLC
901043	6/2/2025	7,267.55	GORDON FOODS

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JUNE 2025**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
901044	6/4/2025	6,748.26	GORDON FOODS
901045	6/5/2025	3,063.02	GORDON FOODS
901046	6/6/2025	61.15	BASIC PR SWEEPS
901047	6/6/2025	8,498.80	HEALTH EQUITY INC.
901048	6/6/2025	14,905.89	US OMNI & TSACG COMPLIANCE SERVICES
901049	6/13/2025	89,572.26	EDUSTAFF LLC
901050	6/13/2025	270.55	GORDON FOODS
901051	6/13/2025	206.96	BASIC PR SWEEPS
901052	6/20/2025	759.40	BASIC PR SWEEPS
901053	6/20/2025	8,498.80	HEALTH EQUITY INC.
901054	6/23/2025	21,855.77	US OMNI & TSACG COMPLIANCE SERVICES
901055	6/30/2025	69,275.82	EDUSTAFF LLC
901056	6/30/2025	1,701.68	BASIC PR SWEEPS
A01000	6/2/2025	9,404.00	BULL'S EYE BRANDS, INC. SMART MOUTH FOODS
A01001	6/2/2025	5,060.19	DIRECT ENERGY BUSINESS
A01002	6/2/2025	714.88	KONE INC KONE CHICAGO
A01003	6/2/2025	96.12	VILLAGE OF FOWLerville
A01004	6/5/2025	8,103.79	AMAZON CAPITAL SERVICES, INC.
A01005	6/5/2025	682.25	MAURER'S TEXTILE RENTAL SERVICES, INC
A01006	6/5/2025	806.02	PEOPLE DRIVEN TECHNOLOGY, INC
A01007	6/10/2025	3,014.40	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A01008	6/10/2025	5,167.72	KONE INC KONE CHICAGO
A01009	6/12/2025	153.39	MAURER'S TEXTILE RENTAL SERVICES, INC
A01010	6/13/2025	271,867.06	BRIGHTON AREA SCHOOLS
A01011	6/13/2025	625,619.01	AUCH, GEORGE W. AUCH COMPANY AUCH CONSTRUCTION
A01012	6/13/2025	17,608.80	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A01013	6/18/2025	500.00	QUADIENT FINANCE USA, INC.
A01014	6/20/2025	12,168.80	DIRECT ENERGY BUSINESS
A01015	6/20/2025	21,840.00	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A01016	6/20/2025	628.34	AMAZON CAPITAL SERVICES, INC.
A01017	6/24/2025	490.00	CSM MECHANICAL LLC
A01018	6/24/2025	3,964.00	DIRECT ENERGY BUSINESS
A01019	6/24/2025	684.00	H.V. BURTON COMPANY
A01020	6/26/2025	87.38	VILLAGE OF FOWLerville
P6763	6/27/2025	12,857.89	PCARD - JP MORGAN CHASE BANK
		1,462,864.10	TOTAL

Appendix A

Fowlerville Community Schools School Board Meeting Schedule 2025-2026

July 8, 2025 ***

January 6, 2026

August 19, 2025 ***

February 3, 2026

September 16, 2025

March 3, 2026

October 14, 2025

April 6, 2026

November 11, 2025 *

May 4, 2026

**November 17, 2025
(regular)**

June 1, 2026**

December 9, 2025

June 29, 2026**

* Superintendent Evaluation - 11/17/25

** Budget Meeting – 6/1/26 or 6/29/26 (if needed)

*** Held in the FHS Alverson Center

All Sept. meetings will be held at 7:00 p.m. in the Fowlerville High School Media Center unless otherwise posted. July – August meetings will be held in the PAC.

Board of Education Office
7677 W. Sharpe Road, Suite A
Fowlerville, MI 48836

STANDING BOARD COMMITTEES

2025-2026 MEETING SCHEDULE

Held in the FHS Computer Lab A

Held in the Central Office Conference Room

Appendix B

JULY	21st	Personnel
	28th	Curriculum & Technology
AUGUST	4th	Asset Management
	11th	Policy
	15th	Finance
	18th	Curriculum & Technology
	25th	Personnel
SEPTEMBER	8th	Asset Management
	22nd	Personnel
	26th	Finance
	29th	*Policy
	29th	Curriculum & Technology
OCTOBER	6th	Asset Management
	13th	Personnel
	20th	Curriculum & Technology
	24th	Finance
	27th	Policy
NOVEMBER	3rd	Asset Management
	10th	Personnel
	14th	Finance
	17th	Curriculum & Technology
	24th	Policy
DECEMBER	1st	Asset Management
	5th	Finance
	8th	Personnel
	15th	Curriculum & Technology
	15th	*Policy

JANUARY	5th	Curriculum & Technology
	12th	Personnel
	16th	Finance
	20th	Asset Management
	26th	Policy
FEBRUARY	2nd	*Asset Management
	2nd	Curriculum & Technology
	9th	Personnel
	20th	Finance
	23rd	Policy
MARCH	2nd	*Asset Management
	2nd	Curriculum & Technology
	9th	Personnel
	20th	Finance
	23rd	Policy
APRIL	6th	Personnel
	10th	Finance
	13th	Asset Management
	20th	Policy
	27th	Curriculum & Technology
MAY	4th	Personnel
	11th	Asset Management
	15th	Finance
	18th	Policy
	26th	Curriculum & Technology
JUNE	1st	Personnel
	8th	Asset Management
	15th	Policy
	26th	Finance
	29th	Curriculum & Technology

Asset Management = 6:00 PM
Personnel = 4:00 PM
Finance = 7:00 AM
Curriculum & Technology = 4:00 PM
Policy = 6:00 PM

Out-of-State and Overnight

Approved Field Trip List

2025-2026

DRAFT

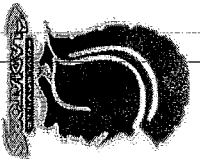
- 1 . FHS-AgriScience FFA National Convention
- 2 . FHS-Band Trip (biennial)
- 3 . FHS-DECA Competition for Marketing Students
- 4 . FHS-FFA Trip, Location TBD
- 5 . FHS-Health Occupation State Meet
- 6 . FHS-Physics Class Field Trip
- 7 . FHS-Robotics Field Trip/Competitions
- 8 . FHS-Social Studies, Washington D.C.
- 9 . FHS-Special Olympics/Peer to Peer Trip, Location TDB
- 10 . FHS-SLS/SADD State Conference
- 11 . FHS-All Wilson Talent Center Sponsored Trips with FHS Principal's Permission

- 12 . FHS-French Trip (biennial)
- 13 . FHS-German Trip (biennial)
- 14 . FHS-Spanish Trip (biennial)

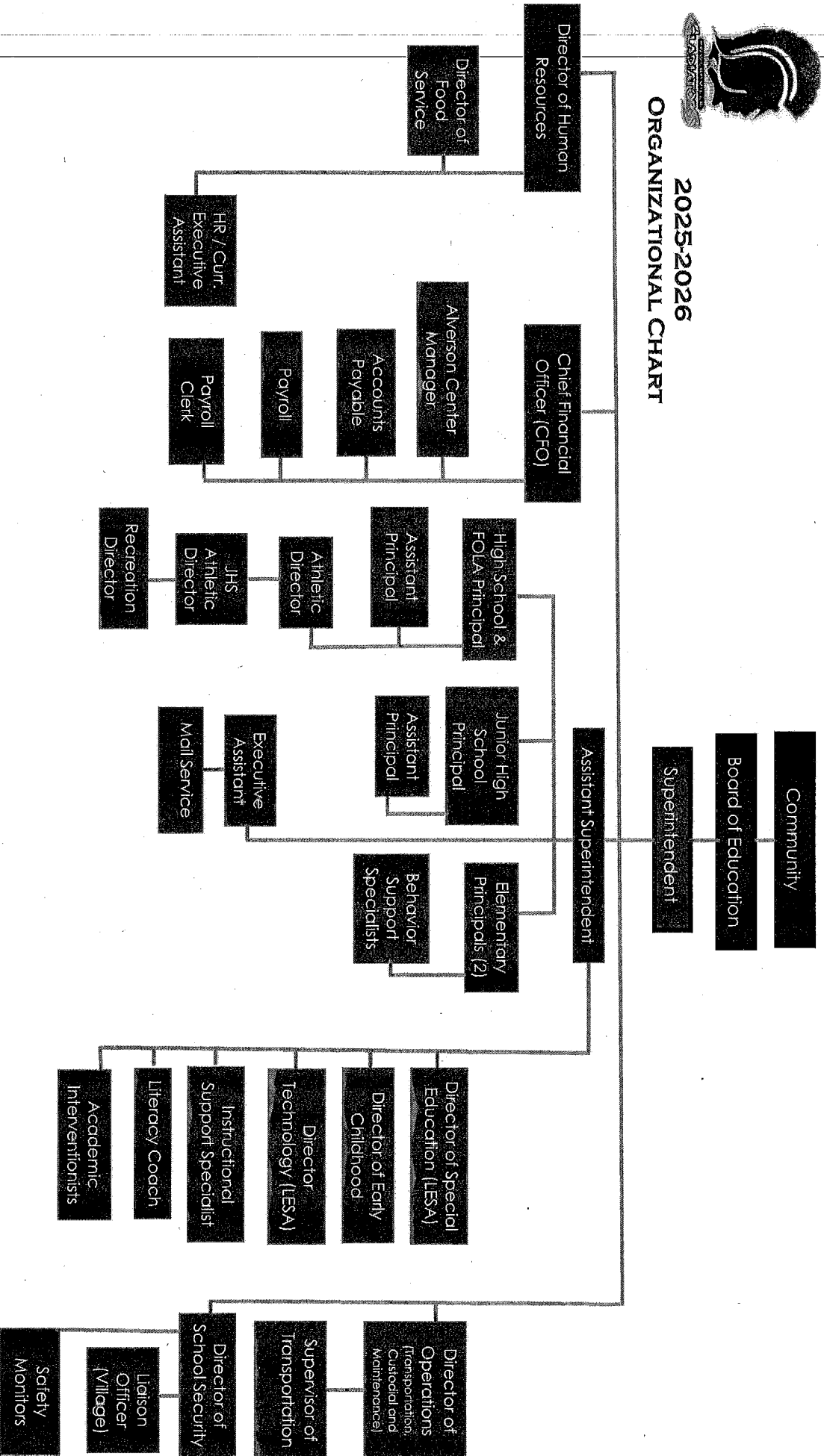
- 15 . FHS-Any MHSSA Sponsored Competition with Athletic Director's Permission
- 16 . FHS/FJHS-Archery Trip to National Competition (yearly)
- 17 . FHS-Boys Baseball Trip (yearly)
- 18 . FHS-Boys/Girls Basketball Field Trip including Varsity Team Camp
- 19 . FHS-Cheerleading Trip & Team Camp
- 20 . FHS-Cross country Trip & Team Camp (yearly)
- 21 . FHS-Equestrian Club Competitions (Shiawassee Fair Grounds and the State Meet, if they qualify)
- 22 . FHS-Football Camp/Retreat Trip including Varsity Team Camp
- 23 . FHS-Golf Team Overnight Trip
- 24 . FHS-Soccer Trip & Team Camp
- 25 . FHS-Softball Team Trip
- 26 . FHS-Volleyball Camp Field Trip including Varsity Team Camp
- 27 . FHS-Wrestling Camp/Trip including Overnight trip

- 28 . JHS-6th Grade Field Trip
- 29 . JHS-7th Grade Social Studies Field Trip
- 30 . JHS-8th Grade Field Trip
- 31 . JHS-Ski Club Field Trip

Appendix D



2025-2026 ORGANIZATIONAL CHART



Curriculum & Technology Committee Minutes

Fowlerville Community Schools

June 30, 2025

Central Office Conference Room, at 4:00 p.m.

The meeting was called to order at 4:01 by Mr. Hinton in the Central Office Conference Room

Members Present: Mr. Bob Hinton, Mrs. Sue Charron & Mrs. Diana Dombrowski
Staff Present: Mr. Matt Stuard, Mrs. Adva Ringle, Mr. Andrew Comb, Mr. James Stauble, Ms. Kim Raginia & Ms. Michelle Spisz

Motion by Ms. Dombrowski, supported by Ms. Charron, recommending approval of the minutes from the May 27, 2025 meeting. The motion passed.

Call to the Public - No public comments made.

Technology Department Updates - Mr. Stauble provided an update on the district's ongoing exploration of Google Gemini, an Artificial Intelligence tool. While the county previously recommended restricting its use by staff and students until formal protocols were developed, the district is now considering limited access for staff under strict conditions that prohibit the use of any identifiable student information.

Additional updates included progress on summer technology work:

- System updates to reflect the new Fowlerville Elementary School building;
- Upgrades to Windows 11 across district devices;
- Installation of new security monitors, cameras, and card readers.

Behavior Data Update- Ms. Ringle presented districtwide behavior data. Key trends included:

- A year-over-year decline in out-of-school suspensions from the 2022–2023 to 2024–2025 school years;
- In-school suspensions decreased in 2023–2024 but returned to 2022–2023 levels in 2024–2025;
- A consistent decrease in expulsions over the same period.

The review highlighted a need to clarify and standardize record-keeping procedures to ensure accuracy in how behaviors are classified and reported.

Mr. Comb shared insights from staff interviews regarding the district's implementation of Positive Behavioral Interventions and Supports. While staff noted positive outcomes, they also expressed a desire to revisit and strengthen behavior management systems moving forward.

Professional Development Updates - Mr. Comb and Ms. Ringle provided an overview of recent professional development efforts:

- A four-day Adaptive Schools foundations seminar was held for administrators, academic interventionists, and selected teachers. The training focused on enhancing group facilitation,

effective dialogue, group norms, and collaborative leadership. The Office of Academics plans to integrate these strategies into administrative meetings and district leadership practices.

- In June, fifty-three teachers participated in three days of optional, paid professional development funded by Title II and Section 31a At-Risk funding. Sessions included:
 - Literacy and mathematics training for elementary teachers;
 - Curriculum design and assessment development for secondary teachers;
 - A one-day seminar on evidence-based practices led by nationally recognized speaker Rick Wormeli.

Handbook Update - Mr. Comb outlined a plan to review and update all student handbooks and the district code of conduct during the upcoming school year. The goal is to create a system for routine and ongoing handbook review. Recommended updates for the 2025–2026 school year will be presented to the Curriculum and Technology Committee for consideration.

Grant Updates - Ms. Ringle reported that all grant reporting requirements for the fiscal year have been completed. She shared that the district is applying for two new state grants:

- **Section 35m:** Focused on high-quality literacy instructional materials, including the Magnetic Foundations program;
- **Section 35n:** A competitive innovation grant aimed at advancing literacy initiatives.

Other - Ms. Ringle expressed appreciation for the committee's support throughout the year. Mr. Hinton initiated a brief discussion about the district's long-term approach to preparing staff and students for the ethical and effective use of Artificial Intelligence technologies. Mr. Stuard noted that the Livingston Educational Service Agency is currently exploring ways to support local districts in this area.

Motion by Ms. Charron, supported by Ms. Dombrowski, recommending adjournment of the meeting at 5:34 p.m. The motion passed.

Appendix E

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Fowlerville Community Schools	47-030	Livingston County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a ~~regular or special~~ ^{Special} meeting held on the 8th day of July, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of July, 2025

Susan Charron
(Type or Print Name of Secretary)

(Signature of Secretary)

John Belcher
(Type or Print Name of Treasurer, Board of Education)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.
2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2025)	9.55	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2025		\$ 19,373,482.21
Estimated amount to borrow from or repay to the SBLF and/or SLRF		-0-
Estimated accrued interest		968,674.11
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2026		\$20,342,156.32

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) KIMBERLYN K KOEGROVE is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members