#### Fowlerville Community Schools Board of Education Regular Meeting Agenda

Fowlerville High School, Media Center 7:00 p.m.

June 3, 2025

<u>District Mission Statement</u>-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
  - A. Roll Call
  - B. Approval of Minutes from May 27, 2025 School Board Meeting
  - C. Approval of May Payables
- IV. Reports/Recognition
  - A. Recognition of FCS Retirees
  - B. Board Committee Report
    - 1. 5/27 Curriculum & Technology Committee Report
      - a. Recommendation to Approve Two New FHS Courses for 25-26
  - C. Assistant Superintendent's Report Mrs. Adva Ringle
  - D. Superintendent's Report Mr. Matt Stuard
    - 1. Presentation Public Hearing for Proposed 2025-2026 General Fund Budget
    - 2. Recommendation to Approve 2025-2026 General Fund Budget
    - 3. Recommendation to Approve 2025-2026 Food Service Budget
    - 4. Recommendation to Approve 2025-2026 Community Services Budget
    - 5. Recommendation to Approve 2025-2026 Special Revenue Fund Budget
    - 6. Recommendation to Approve L-4029 Tax Certifications
- V. Call to the Public
- VI. New Business/Presentation
  - A. Recommendation to Adopt MHSAA Membership for 2025-2026
  - B. Recommendation to Approve Contract for Interim Financial Director
  - C. Recommendation to Eliminate the Fowlerville High School Dean of Students Position
- VII. Old Business
  - A. Recommendation to Approve Second and Final Reading of Proposed Policies
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Closed Session for the Purpose of Negotiations
- XI. Information
  - A. 6/30 School Board Meeting, 7:00 p.m. in the FHS media center
- XII. Adjournment

#### CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question-and-answer period.
- Board members may ask questions of the speaker but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He/She may
  ask the Superintendent to address questions directly during the Superintendent's report.

#### IV. Reports/Recognition

- A. Recognition of FCS Retirees
- B. Board Committee Report
  - 1. 5/27 Curriculum & Technology Committee Report Mr. Hinton
  - a. Recommendation to Approve Two New Courses at Fowlerville High School for the 2025-2026 school year. Introduction to Computer Programming and Robotics.

<u>Recommendation</u>: Administration, in agreement with the Curriculum and Technology Committee, recommends approval two new courses at Fowlerville High School for the 2025-2026 school year — Introduction to Computer Programming and Robotics. [Appendix A] Roll Call Vote Needed.

- C. Assistant Superintendent's Report Mrs. Adva Ringle
- D. Superintendent's Report Mr. Matt Stuard
  - 1. Presentation Public Hearing for Proposed 2025-2026 General Fund Budget
  - 2. Recommendation to Adopt Original 2025-2026 General Fund Budget Resolution.

<u>Recommendation</u>: Administration, in agreement with the Finance Committee, recommend adoption of the 2025-2026 General Fund Budget Resolution as Presented. [Appendix B] Roll Call Vote Needed.

3. Recommendation to Adopt Original 2025-2026 Food Service Fund Resolution.

<u>Recommendation</u>: Administration, in agreement with the Finance Committee, recommend adoption of the 2025-2026 Food Service Fund Resolution as presented. [Appendix C] Roll Call Vote Needed.

4. Recommendation to Adopt Original 2025-2026 Community Services Fund Resolution.

<u>Recommendation</u>: Administration, in agreement with the Finance Committee, recommend adoption of the 2025-2026 Community Services Fund Resolution as presented. [Appendix D] Roll Call Vote Needed.

5. Recommendation to Adopt Original 2025-2026 Special Revenue Fund Resolution.

<u>Recommendation</u>: Administration, in agreement with the Finance Committee, recommend adoption of the 2025-2026 Special Revenue Fund Resolution as presented. [Appendix E] Roll Call Vote Needed.

6. Recommendation to Adopt the L-4029 Tax Certifications. L-4029s have been prepared to request each taxing unit to levy 18.0000 operating mills and to levy 9.55 debt service mills.

<u>Recommendation</u>: Administration, and the Finance Committee, recommend the L-4029s Tax Certifications be approved as presented. Roll Call Vote Needed.

- V. Call to the Public
- VI. New Business/Presentation
  - A. Recommendation to Adopt Michigan High School Athletic Association (MHSAA) Annual Membership Resolution The MHSAA is a voluntary organization that supports education athletics in schools. Being a member of this organization provides many resources and access to information for our athletes, coaches and athletic director as well as providing schools with an opportunity to participate in State tournaments. Fowlerville Community Schools has been a part of this organization for many years and wishes to continue.

<u>Recommendation</u>: Administration recommends approval of the Michigan High School Athletic Association Membership Resolution for the 2025-2026 school year as presented. [Appendix F] Roll Call Vote Needed.

B. Recommendation to Appoint Ms. Kim Cosgrove to the position of Interim Financial Director at Fowlerville Community Schools. Ms. Cosgrove began employment on June 2, 2025.

<u>Recommendation</u>: Administration recommends appointing Ms. Kim Cosgrove for the position of Interim Financial Director at Fowlerville Community Schools at the agreed upon per diem, effective June 2, 2025.

C. Recommendation to Eliminate the Fowlerville High School Dean of Students Position

Recommendation: Administration recommends the elimination of the Fowlerville High School Dean of Students position, effective at the start of the 2025-2026 school year, which begins July 1, 2025.

#### VII. Old Business

A. Recommendation to Approve Second and Final Reading of Proposed Policies: Policy 0131.1-Bylaws and Policies, Policy 5320-Immunization, Policy 5330.01-Epinephrine Auto-Injectors, Policy 5350-Student Health, Well-Being, And Suicide Prevention, and Policy 8320-Personnel Files.

<u>Recommendation</u>: The Policy Committee recommends the following policies be approved for a second and final reading: Policy 0131.1-Bylaws and Policies, Policy 5320-Immunization, Policy 5330.01-Epinephrine Auto-Injectors, Policy 5350-Student Health, Well-Being, and Suicide Prevention and Policy 8320-Personnel Files. [Appendix G] Roll Call Vote Needed.

- VIII. Introduction of Other Matters by the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Recommendation for Closed Session for the Purpose of Negotiations Recommendation to Reconvene Open Session Recommendation to Approve Closed Session Minutes Motion(s) from Closed Session - If any
- XI. Information See Agenda
- XII. Adjournment

#### FOWLERVILLE COMMUNITY SCHOOLS

#### Board of Education Minutes Regular Meeting May 27, 2025

The meeting was called to order by School Board Vice President, Mr. Robert Hinton, at 7:00 p.m. in the media center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mrs. Danielle DeVries, Mrs. Diana Dombrowski, Mr. Robert Hinton

and Mrs. Lindsey Redinger

Members Absent: Mrs. Susan Charron and Mrs. Amy Sova

Motion by Mr. Belcher, supported by Mrs. Dombrowski, to approve the consent agenda including Board minutes from April 23, 2025 and April payables. The motion was adopted unanimously.

Recognition of FCS Wrestling Team took place. Mr. Jeff Finney, Athletic Director and Mr. Dan Coon, Head Wrestling Coach detailed the wrestling accomplishments. Coach Coon presented a plaque to Miss Maggie Buurma.

Recognition of Junior High School Student Ambassadors took place. Mrs. Dana Coon, FJHS Principal and Mrs. Katie Bowling, FJHS Teacher, introduced the FJHS Student Ambassador program and the students who participated in the program.

Motion by Mr. Belcher, supported by Mrs. Redinger, to change the order of the agenda, moving Item 4E to take place before Item 4C. The motion carried.

A short recess took place.

Assistant Superintendent's Report – Mrs. Adva Ringle reported on Spring i-Ready Data.

Board Committee Reports including:

4/28 Curriculum & Technology Committee Report - Mr. Hinton

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending adoption of *Krugman's Economics for the AP Course (fourth edition)*.

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

5/5 Personnel Committee Report - Mr. Hinton

5/12 Asset Management Committee Report - Mrs. DeVries

5/16 Finance Committee Report - Mr. Belcher

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending adoption of the Community Recreation Agreement dated April 1, 2025.

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending adoption of the Local Resolution for the Livingston Educational Service Agency 2025-2026 budget resolution be adopted as presented [Appendix A]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Redinger, recommending to approve the lunch price increase for the 2025-2026 school year as presented. [Appendix B]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of the Food & Nutrition Spend-down Plan as presented. [Appendix C]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, the following policies be approved for a second and final reading: Policy 8800-Religious/Patriotic Ceremonies and Observances; Policy 1240-Evaluation of the Superintendent; Policy 7230-Gifts, Grants, and Bequests; Gifts, Grants, and Bequests Donation Form; Policy 3120.08-Employment of Personnel for Co-Curricular/Extra-Curricular Activities; Policy-5330.02-Opioid Antagonists; Policy 5340-Student Accidents; Policy 8321-Criminal Justice Information Security; Policy 2370.01-Online/Blended Learning Program; and Policy 7440.03-Small Unmanned Aircraft Systems as presented. [Appendix D]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending the following policies be approved for a first reading: Policy 0131.1-Bylaws and Policies, Policy 5320-Immunization, Policy 5330.01-Epinephrine Auto-Injectors, Policy 5350-Student Health, Well-Being, And Suicide Prevention and Policy 8320-Personnel Files. A second and final reading will be presented at the next Board meeting. [Appendix E]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Student Representative's Report – This is Miss Furlong's final report as Student Representative. Thank you, Aurora, for your wonderful student reports over the past two years!

Mr. Matt Stuard, Superintendent, reported on graduation and updated construction and renovation reminders for the summer months, he also remarked on the Director of Finance, student enrollment, and the Alverson fundraiser curtains being installed this month.

Call to the Public - None

Discussion of LESA Election - Superintendent Stuard

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the Resolution designating a District LESA Election Representative: Susan Charron, Alternate: Amy Sova and Candidates: Harold Fryer, Cindy Michniewicz, Lisa Marcella-O'Leary be adopted as presented. The election will take place Monday, June 2, 2025 at the LESA Education Center at 6:00 p.m. [Appendix F]

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending renewal of the contract between Hospital Purchasing Supply and Fowlerville Community Schools for the 2025-2026 school year. [Appendix G] The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending approval to remain with the Great Lakes Consortium for the delivery of the District's USDA Foods for the 2025-2026 school year. The motion carried.

During the Introduction of Other Matters by the Board Mr. Belcher, Mrs. Dombrowski, Mrs. DeVries, Mrs. Redinger and Miss Furlong offered comments thanking staff and students and commented on events that have taken place.

Motion by Mr. Belcher, supported by Mrs. Redinger, recommending going into Closed Session at 8:21 p.m. for the Purpose of Negotiations.

Ayes: Mr. Belcher, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Redinger

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending to reconvene open session at 8:59 p.m. The motion carried.

Motion by Mr. Belcher, supported by Mrs. Redinger, recommending approval of the closed session minutes. The motion carried.

Information – See Agenda

Motion by Mrs. DeVries, supported by Mrs. Redinger, recommending adjournment of the meeting at 9:00 p.m. The motion carried.

#### FOWLERVILLE COMMUNITY SCHOOLS CHECK REGISTER FOR THE MONTH OF MAY 2025

NOTE: Check numbers beginning with the letter "A" are ACH payments. Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
045269	5/5/2025		RECREATION REFUND
046759	5/21/2025		DEAN JONG
047306	5/1/2025		JEFFORY BROUGHTON LLC COMMUNICATIONS SERVICES
047307	5/1/2025		CORRIGAN PROPANE
047308	5/1/2025		HUTSON, INC. OF MICHIGAN
047309	5/1/2025		DEMCO INC BIN#88623
047310	5/1/2025		EAST LANSING PUBLIC SCHOOLS
047311	5/1/2025		GT OUTDOOR SERVICES LLC
047312	5/1/2025		ION ELECTRIC SERVICE LLC
047313	5/1/2025		JACK PEARL'S TEAM SPORTS
047314	5/1/2025		JOHNSON & WOOD, LLC
047315	5/1/2025		QUALITY FIRST AID AND SAFETY
047316	5/1/2025		PERRY PUBLIC SCHOOLS
047317	5/1/2025		PODS ENTERPRISES LLC
047318	5/1/2025		RANDY'S SERVICE STATION
047319	5/1/2025		SCHOOL DATEBOOKS, INC
047320	5/1/2025		BSN SPORTS LLC
047321	5/1/2025		UNDERWOOD DISTRIBUTING COMPANY
047322	5/1/2025		VESCO OIL CORPORATION
047323	5/1/2025		WESTCOAST PRODUCTS & DESIGN, LLC
047324	5/1/2025		ZACK DOUGLASS
047325	5/6/2025		ACE TRANSPORTATION INC
047326	5/6/2025		AMERICAN RED CROSS TRAINING SERVICES
047327	5/6/2025		APPLE INC
047328	5/6/2025		CLEAR RATE COMMUNICATIONS, INC
047329	5/6/2025		DETROIT STORE FIXTURE CO
047330	5/6/2025		GRANGER WASTE SERVICES, INC.
047331	5/6/2025		KODET'S TRUE VALUE
047332	5/6/2025		LOWE'S
047333	5/6/2025		MASON PUBLIC SCHOOLS
047334	5/6/2025		NAPOLEON COMMUNITY SCHOOLS
047335	5/6/2025		PRAIRIE FARMS DAIRY
047336	5/6/2025		RANDY'S SERVICE STATION
047337	5/6/2025		RHONDA T BARBER
047338	5/6/2025		RIDDELL/ALL AMERICAN SPORTS CORP
047339	5/6/2025	7,700.00	
047340	5/6/2025		SIGNATURE SIGNS LLC
047341	5/6/2025		TODAY'S CLASSROOM LLC
047342	5/6/2025	435.50	THRUN LAW FIRM, P.C.
047343	5/6/2025		TOWN CENTER INC
047344	5/6/2025		RECREATION REFUND
047345	5/6/2025	109.31	MISCELLANEOUS VENDOR
047351	5/7/2025	643.50	MISCELLANEOUS VENDOR
047352	5/7/2025		MISCELLANEOUS VENDOR
047353	5/7/2025		MISCELLANEOUS VENDOR
047354	5/7/2025		MISCELLANEOUS VENDOR
047355	5/7/2025	643.50	MISCELLANEOUS VENDOR
047356	5/8/2025		EDWARD R ALTOUNIAN
047357	5/8/2025		CONSUMERS ENERGY PAYMENT CENTER
047358	5/8/2025		CORRIGAN PROPANE
047359	5/8/2025		HUNTINGTON NATIONAL BANK ATTN: CORPORATE TRUST DEPT
047360	5/8/2025		KODET'S TRUE VALUE
047361	5/8/2025		LANSING SANITARY SUPPLY, INC.
047362	5/8/2025		MCKEARNEY ASPHALT & SEALING INC
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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
047363	5/8/2025	250.00	TIMELESS TALES THEATRE
047364	5/8/2025	270.00	THE GROUNDS CREW LLC
047365	5/8/2025	672.98	VERIZON WIRELESS
047366	5/8/2025	1,500.00	WHMI
047367	5/8/2025	2,688.00	WIZER INC.
047368	5/13/2025	768.50	ALG PRECISION, LLC
047369	5/13/2025	49.10	CEREAL CITY SCIENCE
047370	5/13/2025	21,214.67	CORRIGAN OIL II, INC
047371	5/13/2025	3,248.70	DBI
047372	5/13/2025	1,868.63	PRAIRIE FARMS DAIRY
047373	5/13/2025	3,100.00	RED CEDAR SPORTS & OFFICIATING LLC c/o Whitney Schafer
047374	5/13/2025	1,210.26	RANDY'S SERVICE STATION
047375	5/13/2025	20.33	SCHOOL SPECIALTY, LLC
047376	5/13/2025	95.74	WAYNE COUNTY REGIONAL EDUCATIONAL SERVICE
047377	5/13/2025	28.95	WEST MICHIGAN INTERNATIONAL
047378	5/13/2025	370.00	SUN THEATRE WILLIAMSTON
047379	5/13/2025		RECREATION REFUND
047380	5/20/2025	63.12	BASIC BENEFITS LLC
047381	5/20/2025		CEI MICHIGAN LLC
047382	5/20/2025	1,708.70	CORRIGAN PROPANE
047383	5/20/2025		HUTSON, INC. OF MICHIGAN
047384	5/20/2025	18,403.80	DTE ENERGY
047385	5/20/2025	536.80	GRAINGER
047386	5/20/2025	9,446.51	JOHNSON & WOOD, LLC
047387	5/20/2025	4,863.68	LANSING SANITARY SUPPLY, INC.
047388	5/20/2025	570.75	LYDEN OIL COMPANY
047389	5/20/2025	1,059.00	OVERHEAD DOOR WEST COMMERCIAL INC
047390	5/20/2025		PRAIRIE FARMS DAIRY
047391	5/20/2025	2,095.54	RANDY'S SERVICE STATION
047392	5/20/2025	268.19	SHIFFLER EQUIPMENT SALES
047393	5/20/2025		TODAY'S CLASSROOM LLC
047394	5/20/2025		TRANSPORTATION ACCESSORIES CO, INC.
047395	5/20/2025		TRIPLE R ENTERPRISES, INC dba/ TRIPLE R CONSULTANTS
047396	5/20/2025		SCHOOL SPECIALTY, LLC
047397	5/20/2025		FOOD SERVICE REFUND
047398	5/20/2025		FOOD SERVICE REFUND
047399	5/20/2025		FOOD SERVICE REFUND
047400	5/20/2025		FOOD SERVICE REFUND
047401	5/20/2025		MOORE TROSPER CONSTRUCTION COMPANY
047402	5/21/2025		CAPITAL ONE WALMART COMMUNITY CARD
047403	5/22/2025		MICHIGAN STATE DISBURSEMENT UNIT
047404	5/22/2025		MISCELLANEOUS VENDOR
047405	5/28/2025		CHASER APPAREL CHASER AWARDS
047406	5/28/2025		DEAN JONG
047407	5/28/2025		K-LOG, INC.
047408	5/28/2025		LANGUAGE TESTING INTERNATIONAL INC
047409	5/28/2025		PRAIRIE FARMS DAIRY
047410	5/28/2025		R & D SEPTIC TANK CLEANING LLC
047411	5/28/2025		REALITYWORKS
047412	5/28/2025		RANDY'S SERVICE STATION
047413	5/28/2025		TODAY'S CLASSROOM LLC
047414	5/28/2025		THE GROUNDS CREW LLC
901021	5/2/2025		EDUSTAFF LLC
901022	5/2/2025	1,200.00	EDUSTAFF LLC

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
901023	5/2/2025	208.85	GORDON FOODS
901024	5/7/2025	10,129.63	GORDON FOODS
901025	5/7/2025	2,791.98	GORDON FOODS
901026	5/9/2025	8,498.80	HEALTHEQUITY INC.
901027	5/9/2025	14,905.89	US OMNI & TSACG COMPLIANCE SERVICES
901028	5/9/2025	10,918.68	GORDON FOODS
901029	5/12/2025	8,980.81	GORDON FOODS
901030	5/15/2025	11,369.43	GORDON FOODS
901031	5/16/2025	100,798.85	EDUSTAFF LLC
901032	5/16/2025	406.18	BASIC PR SWEEPS
901033	5/19/2025	8,990.15	GORDON FOODS
901034	5/21/2025	9,609.89	GORDON FOODS
901035	5/23/2025	184.74	BASIC PR SWEEPS
901036	5/23/2025	8,498.80	HEALTHEQUITY INC.
901037	5/23/2025	14,905.89	US OMNI & TSACG COMPLIANCE SERVICES
901038	5/27/2025	8,124.67	GORDON FOODS
901039	5/30/2025	96,479.25	EDUSTAFF LLC
901040	5/30/2025	8,150.68	GORDON FOODS
901041	5/30/2025	729.24	BASIC PR SWEEPS
A00981	5/1/2025	1,000.00	QUADIENT FINANCE USA, INC.
A00982	5/1/2025	6,746.27	ROAD EQUIPMENT PARTS CENTER
A00983	5/1/2025	33.15	VILLAGE OF FOWLERVILLE
A00984	5/5/2025	135,262.12	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00985	5/6/2025	547.97	DTE ELECTRIC COMPANY REMITTANCE PROCESSING CC0202
A00986	5/6/2025	14,728.17	CONSTELLATION NEWENERGY GAS DIVISION, LLC
A00987	5/6/2025	1,441.24	PEOPLE DRIVEN TECHNOLOGY, INC
A00988	5/8/2025	110.00	ACCESS
A00989	5/8/2025	1,005.00	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A00990	5/8/2025	824.68	MAURER'S TEXTILE RENTAL SERVICES, INC
A00991	5/14/2025	276,138.44	BRIGHTON AREA SCHOOLS
A00992	5/14/2025	10,600.75	AMAZON CAPITAL SERVICES, INC.
A00993	5/20/2025	484.98	KONE INC KONE CHICAGO
A00994	5/20/2025	1,324.09	PEOPLE DRIVEN TECHNOLOGY, INC
A00995	5/20/2025	920,066.58	AUCH, GEORGE W. AUCH COMPANY AUCH CONSTRUCTION
A00996	5/20/2025	19,412.23	INTEGRATED DESIGN SOLUTIONS, LLC ACCOUNTS RECEIVABLE
A00997	5/20/2025	3,305.15	AMAZON CAPITAL SERVICES, INC.
A00998	5/28/2025		DIRECT ENERGY BUSINESS
A00999	5/29/2025	13,686.80	AMAZON CAPITAL SERVICES, INC.
P6711	5/30/2025	17,518.14	PCARD - JP MORGAN CHASE BANK
E		2,092,557.03	

#### <u>Appendix A</u>

#### Curriculum & Technology Committee Minutes Fowlerville Community Schools May 27, 2025

High School Computer Lab A, at 4:00 p.m.

The meeting was called to order at 4:00pm by Mr. Hinton in Computer Lab A at Fowlerville High School.

Members Present:

Mr. Bob Hinton & Mrs. Diana Dombrowski

Staff Present:

Mr. Matt Stuard, Mrs. Adva Ringle, Mr. Andrew Comb, Mr. James Stauble,

and Ms. Kim Raginia

Motion by Mr. Hinton supported by Ms. Dombrowski, recommending approval of the minutes from the April 28, 2025 meeting. The motion passed.

Call to the Public - None.

<u>Technology Department Updates -</u> Mr. Stauble provided an update on summer technology work at Smith Elementary School (SES) and Fowlerville Elementary School (FES). The work includes behind-the-scenes improvements and updating all computers to Windows 11.

New High School Course Proposals for Approval: Robotics & Intro to Computers - Mrs. Ringle presented updated course descriptions for two new courses at Fowlerville High School (FHS): Introduction to Computers and Robotics. Mr. Hinton and Mrs. Dombrowski approved sending the proposals to the full Board of Education for approval via email on May 28, 2025. Mrs. Ringle also mentioned that a new Forensics course for Fowlerville High School (FHS) and Fowlerville Junior High School (FJHS) will be submitted for approval soon.

<u>Instructional Rounds Updates</u> - Mr. Comb shared positive feedback from the first Instructional Rounds at Fowlerville Junior High School (FJHS) and Fowlerville High School (FHS). Teachers followed agreed-upon norms, shared valuable observations, and are eager to continue the process next year. A debrief meeting is planned before the end of the school year.

<u>Math Pilots & Science Pilot Update</u> - Mrs. Ringle shared results from the Ready Math pilot in grades six through eight, noting overall growth and positive feedback from teachers. She recommended continuing the pilot and expanding it to grades kindergarten through five (K–5). She also reported that elementary teachers are interested in piloting new science curricula at K–5 next year.

<u>Spring 2025 iReady Data Update</u> Mrs. Ringle shared iReady Reading and Math results. Overall, students in grades K–8 showed growth in both subjects and outperformed national averages. Reading levels improved at all schools, with significant reductions in the percentage of students reading below grade level. Math results were mixed but generally positive, with elementary schools performing better than secondary levels.

Other - Mrs. Ringle welcomed Lauren Riccio as the new math coach for grades K-5.

Motion by Mrs. Dombrowski, supported by Mr. Hinton, recommending adjournment of the meeting at 5:11 p.m. The motion passed.



#### Curriculum & Technology Board Committee

Fowlerville Community Schools

5/27/25

# Tech Updates - Fowlerville Elementary School/Security

- Getting ready for summer work
- Changing "back end" SES to FES in the various programs
- Deployments at the HS and JH
- Windows 11 upgrades across the district for all PCs and Laptops
- Security Monitors and Mini-PCs
- Camera Installs at JH
- Main Entrance
- Bus Lot
- Card Reader Installs at FES
- Staff Lounge to K Wing
- Reception area door

# High School New Courses for 25-26 - Approval/Review

- Expanding opportunities in Computer Science and Robotics
- New Course Proposals for approval ahead of recommendation for adoption by the full Board of Education:
- Intro to Computers
- Robotics



# Junior High & High School Instructional Rounds - Update

- → May 14th JH; May 20th HS
- Focus was on the process of rounds:
- Observation protocols
- Debriefing
- → We reviewed for how to move the process forward
- Choose a problem of practice
- Consider next level of work



### Math Pilots & Science Pilots - Update

- Concluded our 6-8 Math pilot with inconclusive results
- Teacher feedback is mixed, though most say adopt
- Only taught about 40% of the pilot curriculum
- Data shows 86% growth out of expected 100%
- Existing cohort data with 40% taught:

13%	34%	53%	Spring 24: 6th Grade
24%	47%	29%	Fall 25: 6th Grade
12%	28%	61%	Spring 24: 5th Grade
Two or More Grade Levels Below	One Grade Level Below	On/Mid/Above Grade Level	



### Math Pilots & Science Pilots - Update

- The chosen pilot, Ready Math, is a K-8 math program
- We will begin a K-5 pilot 2025-2026, and continue the pilot in 6-8th grade
- A K-5 interest survey for math OR science pilot participants was conducted, and 18 teachers were selected for Math and 15 were selected for science
- First meetings to occur 5/28 & 5/29
- Science pilot is 3 years ahead of schedule! Based on teacher interest



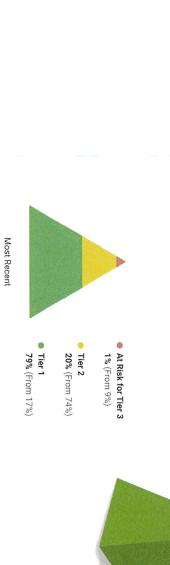
Will use one unified pilot process

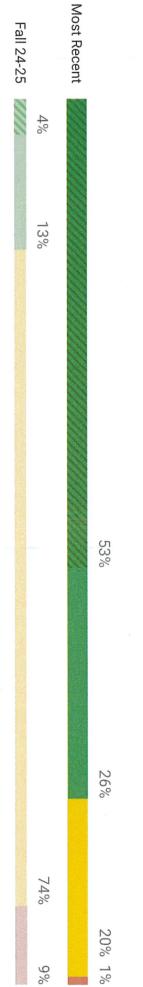
### FES Spring i-Ready Literacy Data:

-80%

15%

5%





Students Assessed/Total: 465/493

Overall Placement



Mid or Above Grade Level

(From 18 Students) 245 Students

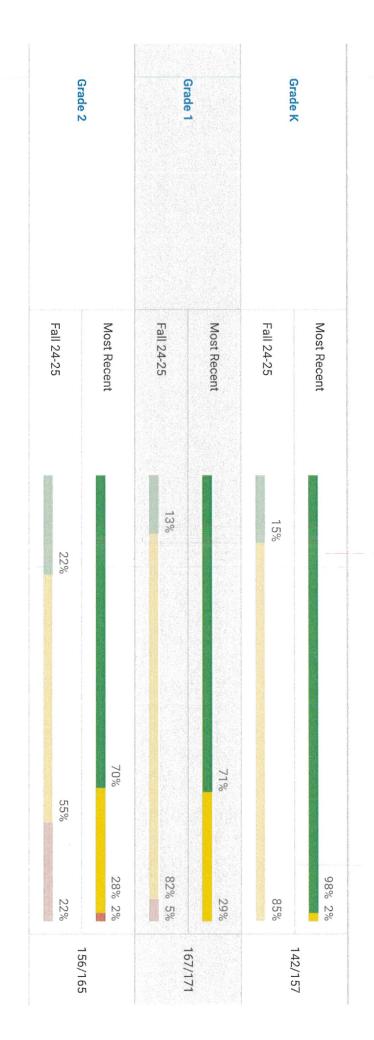
(From 60 Students)	122 Students	Early On Grade Level
(From 344 Students)	95 Students	One Grade Level Below
(From 43 Students)	3 Students	Two Grade Levels Below
(From 0 Students)	0 Students	Three or More Grade Levels Below





### FES Spring i-Ready Literacy Data:

—5% —15% —80%

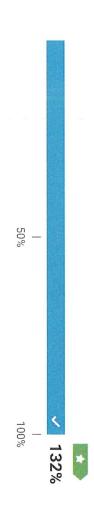




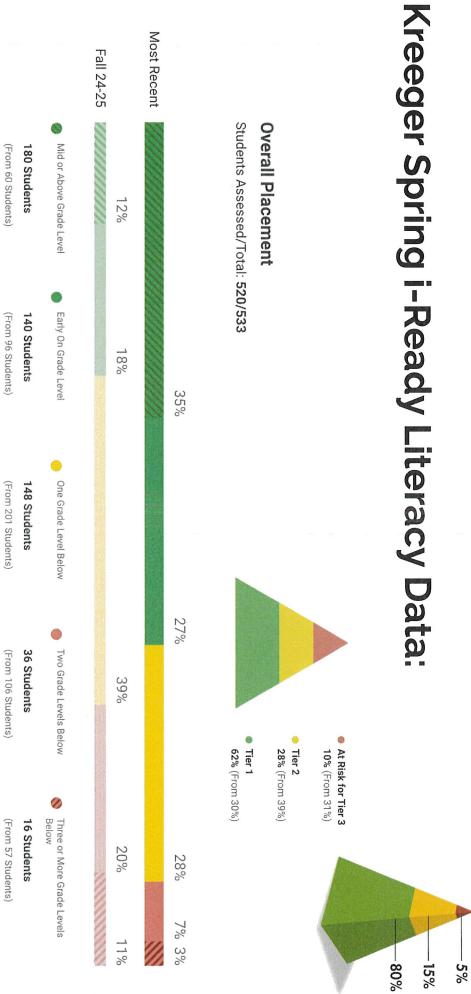
### FES Spring i-Ready Reading Data:

Progress to Annual Typical Growth (Median)

-- 15% -- 80%











## Kreeger Spring i-Ready Literacy Data:

--15% --80%





## Kreeger Spring i-Ready Reading Data:



--15% --80%

50%

100%

**173%** 



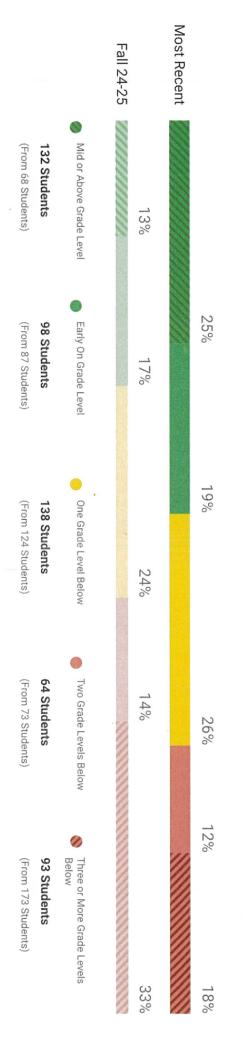
### FJH Spring i-Ready Reading Data:

• Tier 2 26% (From 24%)

At Risk for Tier 3
 30% (From 47%)

—15% —80%

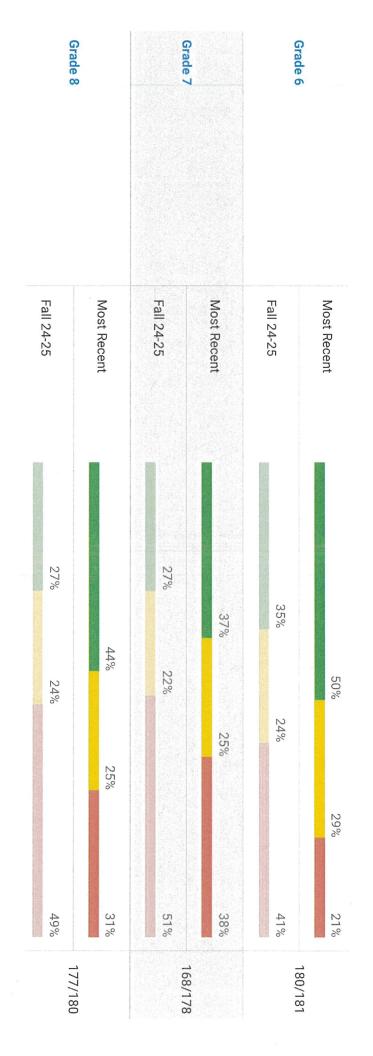
Tier 144% (From 30%)





### FJH Spring i-Ready Reading Data:

—15% —80%



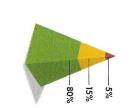


### FJH Spring i-Ready Reading Data:



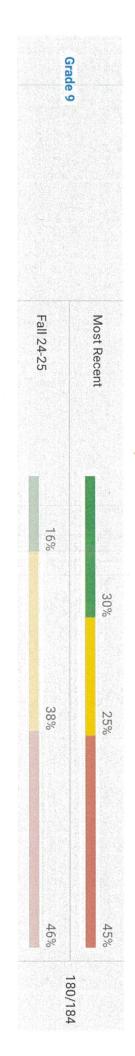
**167%** 

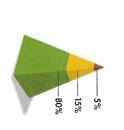






### FHS Spring i-Ready Reading Data:



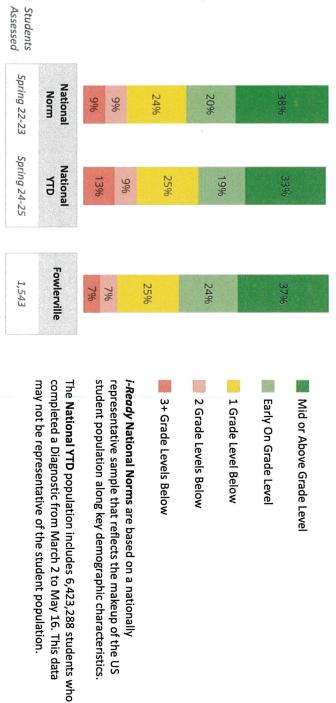




#### Spring i-Ready Data:

## How Do the District's Placements Compare to the Benchmarks?

Spring Placement Distribution for District and Benchmarks



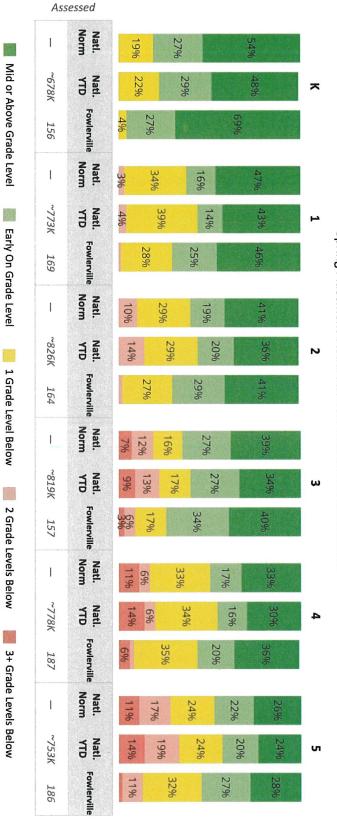
Students

#### Spring i-Ready Data:

## How Do the District's Placements Compare to the Benchmarks?

Reading

Spring Placement Distribution for District and Benchmarks



Natl. Norm: i-Ready National Norms Spring 22-23

Natl. YTD: National Year-to-Date Spring 24-25



#### Spring i-Ready Data:

## How Do the District's Placements Compare to the Benchmarks?

Spring Placement Distribution for District and Benchmarks



Natl. Norm: i-Ready National Norms Spring 22-23

Mid or Above Grade Level

Early On Grade Level

1 Grade Level Below

2 Grade Levels Below

3+ Grade Levels Below

Natl. YTD: National Year-to-Date Spring 24-25

#### Spring i-Ready Data:

## **How Are Students Progressing Toward Typical and Stretch Growth?**

% Students Who Met Typical and Stretch Growth



#### Reading

#### Spring i-Ready Data:

### **How Does Domain-Level Performance Compare to Fall?**

Percent of Students Placing Mid or Above Grade Level, from Fall 24-25 to Spring 24-25

Increased <i>More</i> than National Fall to Spring >5% pts	Students Assessed	Informational Text	Literature	Comprehension: Overall	Vocabulary	Phonics	High-Frequency Words	Phonological Awareness		
nan Nati pts	1.	10%	13%	9%	7%	5%	5%	3%	Fall	
onal	142	76%	77%	79%	63%	65%	69%	45%	Spring	_
Incre	1	11%	14%	8%	7%	13%	15%	21%	Fall	
Increased <i>More</i> than National Fall to Spring 0-5% pts	166	49%	46%	49%	36%	59%	72%	61%	Spring	H
re than N )-5% pts	1	8%	11%	8%	8%	14%	21%	79%	Fall	
National	155	45%	48%	46%	39%	57%	56%	97%	Spring	2
ncreased <b>Les</b> . all to Spring (	154	13%	19%	14%	12%	42%	92%		Fall	ω
		37%	46%	40%	40%	79%	96%		Spring	w
	1	11%	19%	11%	15%	72%			Fall	_
	183	33%	45%	36%	38%	90%			Spring	4
	1.	13%	21%	14%	12%	88%			Fall	
Increase Fall to	182	33%	38%	37%	25%	98%			Spring	и
Increased <i>Less</i> than National Fall to Spring >5% pts	179	27%	28%	27%	18%	92%			Fall	
		41%	42%	40%	29%	99%			Spring	6
itional	1(	7%	10%	7%	7%	95%			Fall	
xx%	164	23%	21%	17%	21%	97%			Spring	7
National Com Not Available	1	10%	18%	13%	13%	95%			Fall	
xx% National Comparison Not Available	173	21%	24%	21%	27%	99%			Spring	00



#### FES Spring i-Ready Math Data:

Tier 235% (From 78%)

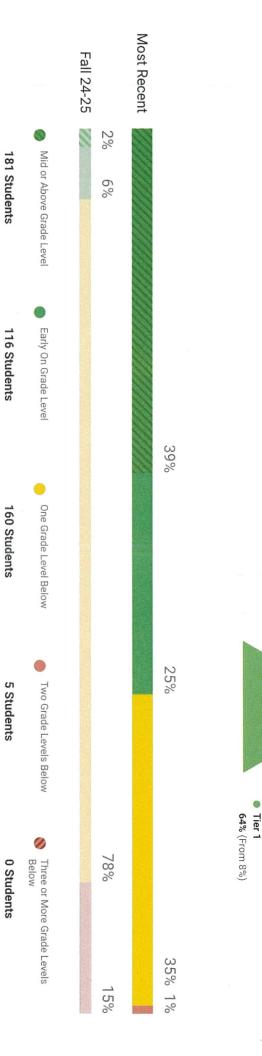
At Risk for Tier 3

-80%

-15%

-5%

1% (From 15%)





(From 8 Students)

(From 28 Students)

(From 359 Students)

(From 67 Students)

(From 0 Students)

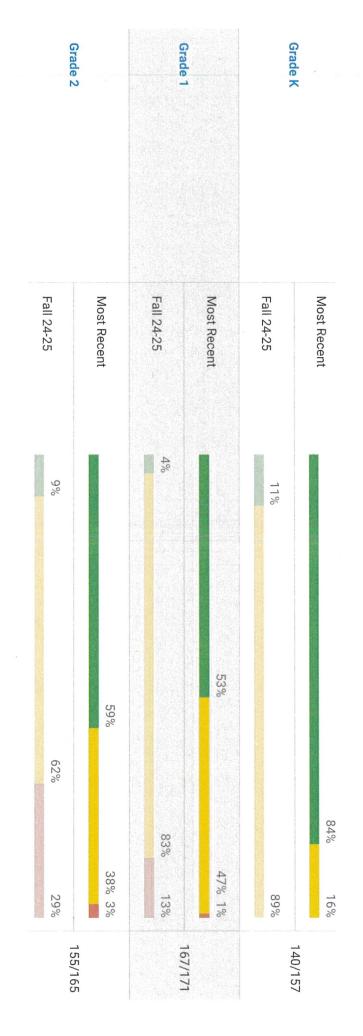


### FES Spring i-Ready Math Data:

**-5%** 

**-80%** 

-15%





### FES Spring i-Ready Math Data:

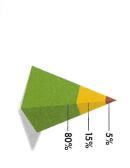
Progress to Annual Typical Growth (Median)

50%

100%

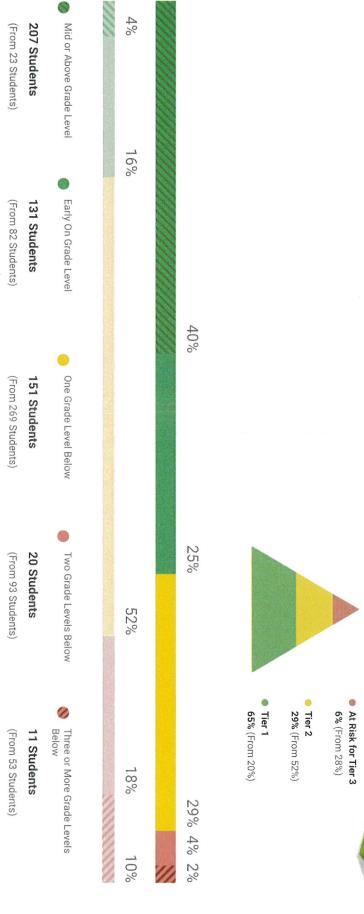
113%





### Kreeger Spring i-Ready Math Data:

-80% -15%



Most Recent

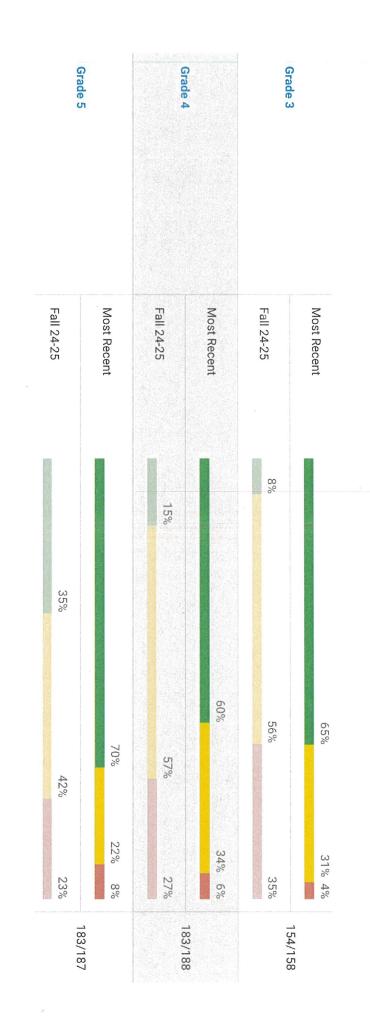
Fall 24-25

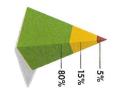
4%





### Kreeger Spring i-Ready Math Data:





# Kreeger Spring i-Ready Math Data:

Progress to Annual Typical Growth (Median)

-15%

130%





## FJH Spring i-Ready Math Data:

Tier 237% (From 41%)

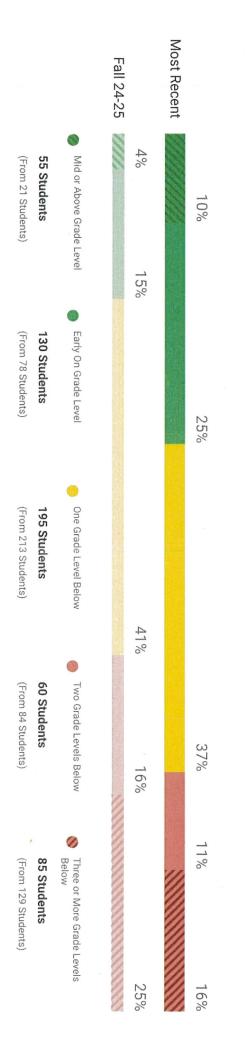
Tier 1

35% (From 19%)

At Risk for Tier 3

—15% —80%

28% (From 41%)

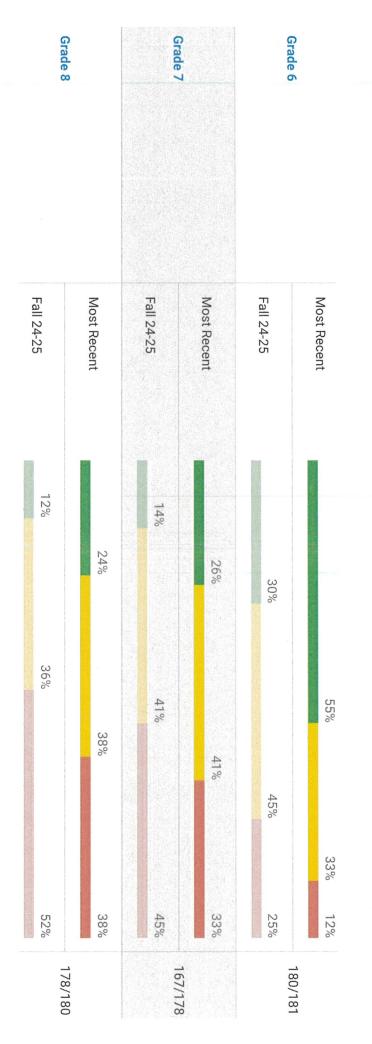




## FJH Spring i-Ready Math Data:

—5% —15%

-80%



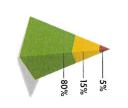




## FJH Spring i-Ready Math Data:

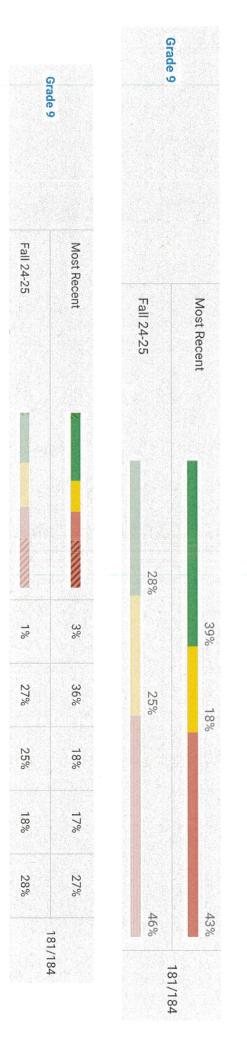
Progress to Annual Typical Growth (Median)





# FHS Spring i-Ready Math Data:

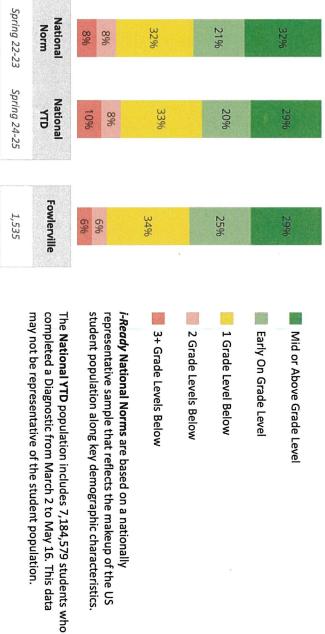
-- 15% -- 80%





# How Do the District's Placements Compare to the Benchmarks?

Spring Placement Distribution for District and Benchmarks





Students Assessed



Natl. Norm: i-Ready National Norms Spring 22-23

Natl. YTD: National Year-to-Date Spring 24-25

Students

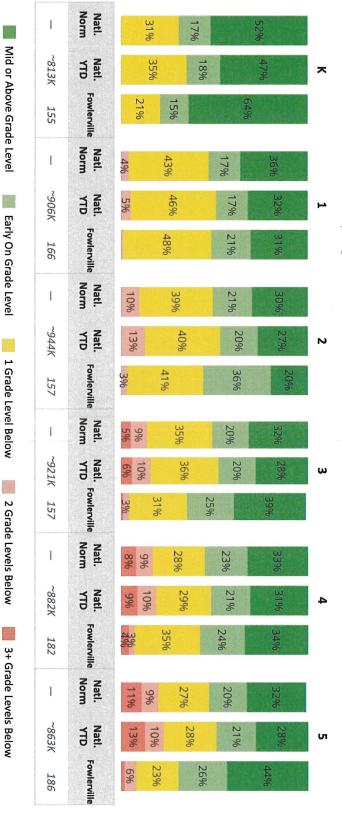
Assessed

## Spring i-Ready Data:

# How Do the District's Placements Compare to the Benchmarks?

Mathematics

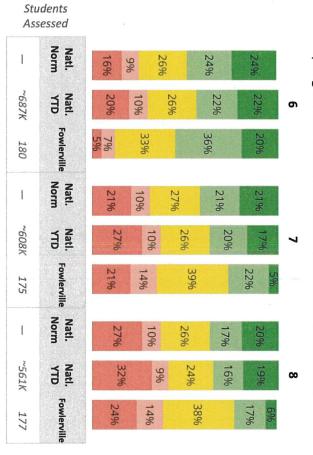
Spring Placement Distribution for District and Benchmarks



# How Do the District's Placements Compare to the Benchmarks?

Mathematics

Spring Placement Distribution for District and Benchmarks



Natl. Norm: i-Ready National Norms Spring 22-23

Mid or Above Grade Level

Early On Grade Level

1 Grade Level Below

2 Grade Levels Below

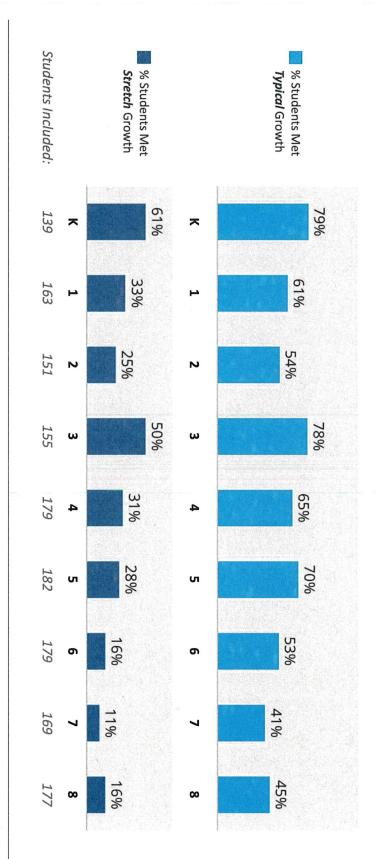
3+ Grade Levels Below

Natl. YTD: National Year-to-Date Spring 24-25

# **How Are Students Progressing Toward Typical and Stretch Growth?**

Mathematics

% Students Who Met Typical and Stretch Growth





## **Mathematics**

# **How Does Domain-Level Performance Compare to Fall?**

Percent of Students Placing Mid or Above Grade Level, from Fall 24-25 to Spring 24-25

What areas do you think may need additional attention or support, based on this data?

Students Assessed	Geometry	Measurement and Data	Algebra and Algebraic Thinking	Number and Operations	THE RESIDENCE AND THE PROPERTY OF THE PROPERTY	
1	23%	12%	4%	4%	Fall	
139	76%	71%	55%	54%	Spring	~
1	12%	11%	9%	1%	Fall	
163	59%	39%	48%	28%	Spring	-
1	12%	10%	6%	2%	Fall	
147	46%	41%	26%	27%	Spring	2
1	6%	12%	4%	3%	Fall	
154	55%	56%	48%	48%	Spring	U.
H	10%	17%	9%	4%	Fall	
178	37%	47%	34%	48%	Spring	4
1	14%	28%	9%	12%	Fall	
182	47%	58%	30%	49%	Spring	G
1	22%	26%	9%	13%	Fall	_
179	31%	44%	25%	31%	Spring	σ
167	3%	10%	5%	3%	Fall	
57	8%	16%	10%	7%	Spring	
1;	2%	9%	2%	5%	Fall	~
176	7%	16%	14%	10%	Spring	o



Increased *More* than National Fall to Spring >5% pts

Increased *More* than National Fall to Spring 0-5% pts

Increased *Less* than National Fall to Spring 1-5% pts

Increased *Less* than National Fall to Spring >5% pts

## Other - Information

→ Welcome Lauren Riccio, our new K-5 Math Coach!



## Appendix B

## FOR ADOPTION BY THE BOARD OF EDUCATION OF FOWLERVILLE COMMUNITY SCHOOLS 2025-2026

BE IT RESOLVED, that this resolution shall be the general appropriations of Fowlerville Community Schools for the fiscal year 2025-2026. This resolution will make appropriations; to provide for the expenditure of the appropriation; and to provide for the disposition of all income received by Fowlerville Community Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Fowlerville Community Schools for fiscal year 2025-2026, which includes 18 mills of ad valorem taxes to be levied on non-principal residence, non-qualified agricultural property, non-qualified forest property, non-supportive housing property, non-PSA-occupied property, and non-industrial property to be used for operating purposes is as follows:

June 30, 2025	Estimated Fund Balance	\$ 3,732,823
REVENUE		
	Local	\$ 3,892,981
	State	\$ 27,276,612
	Federal	\$ 297,663
	Incoming Transfers & Other	\$ 1,805,263
	TOTAL REVENUE	\$ 33,272,519

BE IT FURTHER RESOLVED, that \$33,520,576 of the total available to appropriate in the 2025-2026 General Fund is hereby appropriated in the amounts and for the purposes set forth below:

## **EXPENDITURES**

	INSTRUCTION		
	Basic Programs	\$	15,563,170
	Added Needs	\$	4,397,917
			19,961,087
;	SUPPORT SERVICES		ř
	Pupil Services	\$	1,138,114
	Instructional Staff Services	\$	986,642
•	General Administration	\$	908,421
1	School Administration	\$	1,691,000
,	Business Office	\$	550,230
	Operations and Maintenance	· \$	3,276,659
•	Transportation	\$	2,042,693
• (	Central Services	\$	677,571
	Athletic Activities	\$	796,431
•	Community Services	\$	(11,452)
	• • • • • • • • • • • • • • • • • • •		12,056,309
	Outgoing Transfers/Transactions	\$	1,503,180
TOTAL PROJECTI	ED 2025-2026 EXPENDITURES	\$	33,520,576
Estimated Proje	cted Fund Balance June 30, 2026	\$-	3,484,766

Secretary, Fowlerville Board of Education

Date: June 3, 2025

## Appendix C

## FOR ADOPTION BY THE BOARD OF EDUCATION OF FOWLERVILLE COMMUNITY SCHOOLS 2025-2026

BE IT RESOLVED, that the total revenues and fund balance estimated to be available for appropriation in the Food Service Fund of the Fowlerville Community Schools for fiscal year 2025-2026 is as follows:

June 30, 2025 Estimated Fund Balance	\$	816,793
REVENUE		
Local	\$	173,500
State	\$	675,000
Federal	\$	1,180,500
Incoming Transfers & Other	•	76,900
TOTAL REVENUE	\$	2,105,900

BE IT FURTHER RESOLVED, that \$2,499,823 of the total available to appropriate in the 2025-2026 Food Service Fund is hereby appropriated in the amounts and for the purpose set forth below:

EXPENDITURES

Salaries and Benefits	\$ 774,380	
Supplies and Materials	1,071,160	
Other Expenses	654,283	
TOTAL PROJECTED 2025-2026 EXPENDITURES	\$ 2,499,823	
Estimated Projected Fund Balance June 30, 2026	\$ 422,870	
Total Table 1 CD 1 CD 1	, 5	. T. 0.000C

Secretary, Fowlerville Board of Education

Date: June 3, 2025

## Appendix D

## FOR ADOPTION BY THE BOARD OF EDUCATION OF FOWLERVILLE COMMUNITY SCHOOLS 2025-2026

BE IT RESOLVED, that the total revenues and fund balance estimated to be available for appropriation in the Community Services Fund of the Fowlerville Community Schools for fiscal year 2025-2026 is as follows:

June 30, 2025 Estimated Fund Balance	\$ 631,498
REVENUE	
Little Glad Center	\$ 1,100,223
General Fund Transfer - Little Glads	39,000
Recreation	340,420
General Fund Transfer - Recreation	9,000
Alverson Performing Arts Center	21,000
General Fund Transfer-Alverson Center	 82,000
TOTAL REVENUE	\$ 1,591,643

BE IT FURTHER RESOLVED, that \$1,746,350 of the total available to appropriate in the 2025-2026 Community Services Fund is hereby appropriated in the amounts and for the purpose set forth below:

Little Glad Center	\$ 1,293,930
Recreation	349,420
Alverson Performing Arts Center	103,000
TOTAL PROJECTED 2025-2026 EXPENDITURES	\$ 1,746,350
Estimated Projected Fund Balance June 30, 2026	\$ 476,791

Secretary, Fowlerville Board of Education

Date: June 3, 2025

## Appendix E

## FOR ADOPTION BY THE BOARD OF EDUCATION OF FOWLERVILLE COMMUNITY SCHOOLS 2025-2026

BE IT RESOLVED, that the total revenues and fund balance estimated to be available for appropriation in the Special Revenue Fund of the Fowlerville Community Schools for fiscal year 2025-2026 is as follows:

June 30, 2025 Estimated Fund Balance	\$	575,745	
REVENUE	.\$	400,000	
TOTAL REV	ENUE \$	400,000	
BE IT FURTHER RESOLVED, that \$400,000 of the total as hereby appropriated in the amounts and for the purpose set for <b>EXPENDITURES</b>		oriate in the 2025-2026 Special Revenue Fun 400,000	id is
TOTAL PROJECTED 2025-2026 EXPENDI	TURES \$	400,000	
Estimated Projected Fund Balance June	30, 2026 \$	575,745	
Secretary, Fowlerville Board of Education		Date: June 3, 2025	<del></del>

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025) MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

is issued under authority of MCL Sections 211,24e, 211,34 and 211,34d. Filing is mandatory, Penalty applies.

Tills form is issued difficillated administration of the control o	
County(les) Where the Local Government Unit Levies Taxes Livingston	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 <b>Cohoctah Twp.</b> \$ 48,680,089
Local Government Unit Requesting Millage Levy Fowlerville Community Schools	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.  NH \$ 6,260,446
This form must be completed for each unit of government for which a property	This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

authorized for levy on the 2025 tax roll.

	Prepared by								(1) Source
Lauri Coe	Бу	Mantana ana anaka samuya	Voted	Voted	Voted	Voted		Voted	rce
oe .			Bld. Debt 11/2021	Bld. Debt	Bld. Debt	Bld. Debt	ı	OP NH	(2) Purpose of Millage
			11/2021	5/2020	5/2018	5/2018		8/2022	(3) Date of Election
UI	Telepi		Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd	·	18.6682	(4) Original Millage Authorized by Election Charter, etc.
517-223-6017	Telephone Number		NA	NA	NA	NĂ		18.6682	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
			1,0000	1.0000	1.0000	1.0000		1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
	Title of Preparer		AN	NA	NA	NA		18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
Financial Director		,	1.0000	1.0000	1.0000	1.0000		1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
			Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(9) Maximum Allowable Millage Levy *
	Date		0	0	0	0		18.0000	(10) Millage Requested to be Levied July 1
6/3/2025		-	4.5200	2.9700	1.6600	0.4000		0	(11) Millage Requested to be Levied Dec. 1
			NA	NA	NA	NA		2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage,

]			
Clerk	Signature	Print Name	Date
X Secretary		SUSAN CHARRON	6/3/2025
Chairperson	Signature	Print Name	Date
X President		AMY SOVA	6/3/2025

larger than the rate in column 9. allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not \* Under Tuth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate )25

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

6.00		For Commercial Personal	Personal	For Principal Residence, Qualified Ag., Qualified Forest and Industrial	and NH Oper ONLY)	Total School District Operating	Local School bistrict Use Only Complete litrequest miliage to be levied See SIC Builetth 2 of 2025 for instructions on completing this section	
18 0000	6.0000				Rate		equesting 125 for	

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

Carefully read the instructions on page 2.

## 2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025) MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes **Livingston** Local Government Unit Requesting Millage Levy
Fowlerville Community Schools 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 15,013,261 158,769,279

authorized for levy on the 2025 tax roll. This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

	Prepared by			_			-	~	(1) Source
Lauri Coe	Δ	 4.5.1246781401-314	Voted	Voted	Voted	Voted		Voted	-ce
0e			Bld. Debt 11/2021	Bld. Debt	Bld. Debt 5/2018	Bld. Debt 5/2018		OP NH	(2) Purpose of Millage
			11/2021	5/2020	5/2018	5/2018		8/2022	(3) Date of Election
5	Telepi	-	. Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(4) Original Millage Authorized by Election Charter, etc.
517-223-6017	Telephone Number	-	NA	NA	NĄ	NA		18.6682	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
		`	1.0000	1.0000	1.0000	1.0000		1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
	Title of Preparer	-	NA	NA	NA	NA		18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
Financial Director	•	,	1.0000	1.0000	1.0000	1.0000		1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
irector		,	Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(9) Maximum Allowable Millage Levy *
	Date		0	0	0	0		18.0000	(10) Millage Requested to be Levied July 1
6/3/2025			4.5200	2.9700	1.6600	0.4000		0	(11) Millage Requested to be Levied Dec. 1
			NA	NA	NA	NA		2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

X President Chairperson Clerk Secretary Signature Signature Print Name Print Name **AMY SOVA** SUSAN CHARRON Date 6/3/2025 6/3/2025

allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not \* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5)

Local School DistrictUse Only Complete In aquest rill age to be levied: See STC Buileth 20,2025 to instructions on completing this Section	e if requesting of 2025 for
Total School District Operating	·
Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>O</b>
Personal	0
For Commercial Personal	6.0000
For all Other	18.0000

## ORIGINAL TO: County Clerk(s) COPY TO: Equalization Department(s) COPY TO: Each township or city clerk

L-4029

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

## Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies.

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll. Local Government Unit Requesting Millage Levy
Fowlerville Community Schools County(ies) Where the Local Government Unit Levies Taxes Livingston 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 128.442.751 Handy \$ Ş 428,503,366 128,442,751

Prepared by (1) Source Voted Voted Voted Voted Voted Lauri Coe Purpose of OP NH Millage Bld. Debt Bld. Debt Bld. Debt Bld. Debt 3 Election (3) Date of 5/2020 5/2018 11/2021 5/2018 8/2022 Authorized by Election Charter, etc. Millage Original Unlimt'd Unlimt'd Unlimt'd 18.6682 Unlimt'd 4 Telephone Number 517-223-6017 2024 Millage Rate Reduced by MCL Permanently "Headlee" 211.34d ₹ Z 18.6682 Z Z Millage Reduction Fraction Year "Headlee" (6) 2025 Current 1.0000 1.0000 1.0000 1.0000 1.0000 Rate Permanently Reduced by MCL 2025 Millage 'Headlee" 211.34d Title of Preparer K Z Z S 18.6682 Sec. 211.34 Truth Millage Rollback Fraction in Assessing or Equalization 1.0000 1.0000 1.0000 1.0000 **Financial Director** 1.0000 8 Millage Levy \* Maximum Allowable Unlimt'd Unlimt'd Unlimt'd Unlimt'd 18.6682 9 Date Requested to be Levied July 1 Millage 18.0000 (10) 0 0 0 0 Millage Requested to be Levied Dec. 1 2.9700 1.6600 4.5200 6/3/2025 0.4000  $\Xi$ 0 2026 Z A AN Z Expiration Date of Authorized Millage (12)

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380,1211(3). Clerk President Secretary Chairperson Signature Signature Print Name Print Name SUSAN CHARRON AMY SOVA Date Date 6/3/2025

allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9. \* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate

6/3/2025 and NH Oper ONLY) Rates to be Levied (HH/Supp Total School District Operating For all Other Ag., Qualified Forest and Industrial Personal For Commercial Persona For Principal Residence, Qualified O 6.0000 18.0000 Rate

<sup>\*\*\*</sup> IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

## COPY TO: Each township or city clerk

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025) MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Local Government Unit Requesting Millage Levy
Fowlerville Community Schools Livingston 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025
Howell Twp. For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricutiural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 1,497,912 Ś 15,607,335 1,497,912

authorized for levy on the 2025 tax roll. This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

					1				
Prepared by			Voted	Voted	Voted	Voted		Voted	(1) Source
			Bld. Debt	Bld. Debt	Bld. Debt	Bld. Debt		OP NH	(2) Purpose of Millage
			11/2021	Bld. Debt 5/2020	Bld. Debt 5/2018	5/2018		8/2022	(3) Date of Election
Telep			Bld. Debt 11/2021 Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(4) Original 20 Millage (3) Authorized by Ru Election Charter, etc.
Telephone Number	,		NA	NA	AN	NA	-	18.6682	(5) ** 2024 Millage Rate Permanently Permanently Reduced by MCL 211.34d "Headlee"
			1.0000	1.0000	1.0000	1.0000		1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
Title of Preparer		1	NA	NA	NA	NA		18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
			1.0000	1.0000	1.0000	1.0000		1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
			Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(9) Maximum Allowable Milage Levy *
Date		V	0	0	0	0		18.0000	(9) Maximum Allowable Allowable Millage Levy* be Levied July 1
			4.5200	2.9700	1.6600	0.4000		0	(11) Millage Requested to be Levied Dec. 1
			NA	NA	AN	NA		2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

517-223-6017

**Financial Director** 

Lauri Coe

X President	Chairperson Signature	X Secretary	Clerk Signature
AMY SOVA	Print Name	SUSAN CHARRON	Print Name
6/3/2025	Date	6/3/2025	Date

allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not \* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate larger than the rate in column 9.

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

6/3/2025	
Local School District Use Only Complete if requesting illage to be levied. See SIC Builetin 2 of 2025 for instructions on completing this section.	te If requesting of 2025 for
Total School District Operating	
Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial	,
Personal	0
For Commercial Personal	
	6.0000
For all Other	18.0000

## Michigan Department of Treasury 614 (Rev. 02-25)

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filling is manuacity, Ferrally applies.	ii (daw) y, reliany applies.
County(les) Where the Local Government Unit Levies Taxes Livingston	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 losco Twp. \$ 176,899,373
Local Government Unit Requesting Millage Levy Fowlerville Community Schools	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.  NH \$ 35,054,350
This form must be completed for each unit of government for which a proper	This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

authorized for levy on the 2025 tax roll.

	Pre			1	T		<u> </u>	<u> </u>		
Lauri Coe	Prepared by		, y	Voted	Voted	Voted	Voted		Voted	(1) Source
о́е	-			Bld. Debt	Bld. Debt	Bld. Debt	Bld. Debt		OP NH	(2) Purpose of Millage
					5/2020	5/2018	5/2018		8/2022	(3) Date of Election
(T	Telep			11/2021 Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(4) Original 2 Millage (3) Authorized by F Date of Election Election Charter, etc.
517-223-6017	Telephone Number			NA	NA	NA	NA		18.6682	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
				1.0000	1.0000	1.0000	1.0000		1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
	Title of Preparer	-		NA	NA	NA	NA		18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
Financial Director	7.7			1.0000	1.0000	1.0000	1.0000		1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
irector				Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(9) Maximum Allowable Millage Levy *
	Date			0	0	0	0		18.0000	(10) Millage Requested to be Levied July 1
6/3/2025				4.5200	2.9700	1.6600	0.4000		0	(11) Miliage Requested to be Levied Dec. 1
				NA	NA	NA	NA		2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

]			
Clerk	Signature	Print Name	Date
X Secretary		SUSAN CHARRON	6/3/2025
Chairperson Signature	Signature	Print Name	Date
X President		AMY SOVA	6/3/2025

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5)

For all Other	For Commercial Personal	For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Local School District Use Only Complete If request miliage to be levied. See STC Bulletin 2072025for instructions on completing this section.
18.0000	6.0000	0	Rate	te ffrequesting of 2025 for

## ORIGINAL TO: County Clerk(s) COPY TO: Equalization Department(s) COPY TO: Each township or city clerk

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies. MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County(ies) Where the Local Government Unit Levies Taxes **Livingston** Local Government Unit Requesting Millage Levy

Fowlerville Community Schools 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 Unadilla Twp. \$ For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 1,599,600 13,312,897

authorized for levy on the 2025 tax roll. This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

Lauri Coe	Prepared by		Voted	Voted	Voted	Voted	Voted	(1) Source
òe		-	Bld. Debt	Bld. Debt 5/2020	Bld. Debt	Bld. Debt	OP NH	(2) Purpose of Millage
			11/202	5/2020	5/2018	5/2018	8/2022	(3) Date of Election
(1)	Telep		Bld. Debt 11/2021 Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd	18.6682	(4) Original Millage (3) Date of Election Election Charter, etc.
517-223-6017	Telephone Number		NA	NA	NA	NA	18.6682	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
			1.0000	1.0000	1.0000	1.0000	1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
	Title of Preparer		NA	NA	NA	NA	18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
Financial Director			 1.0000	1.0000	1.0000	1.0000	1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
rector			Unlimt'd	Unlimt¹d	Unlimt'd	Unlimt'd	18.6682	(9) Maximum Allowable Millage Levy *
	Date		0	0	0	0	 18.0000	(10) Millage Requested to be Levied July 1
6/3/2025			4.5200	2.9700	1.6600	0.4000	0	(11) Millage Requested to be Levied Dec. 1
			NA	NA	NA	NA	2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

President Chairperson Clerk Secretary Signature Signature Print Name Print Name AMY SOVA SUSAN CHARRON 6/3/2025 6/3/2025

larger than the rate in column 9. allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not \* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate

\*\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

For all Other	For Commercial Personal	For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Local School DistrictUse Only, Complete If request miliage to be levied. See STC Bulletin 2012/05/00; instructions on completing this section.
18.0000	6.0000	0	Rate	te if requesting of 2025 for

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies. MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes Ingham This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been Local Government Unit Requesting Millage Levy
Fowlerville Community Schools For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Personal and Commercial Personal Properties.

NH \$ 52,077,542 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 White Oak Twp. \$ 112,412,440 Qualified Forest, Industrial

authorized for levy on the 2025 tax roll. 3 (5) \* 3 <u>@</u>

	6/3/2025		rector	Lauri Coe 517-223-6017 Financial Director			517-223-6017	5		0e	Lauri Coe
		Date		-	Title of Preparer		Telephone Number	Telept			Prepared by
											,
NA	4.5200	0	Unlimt'd	1.0000	NA	1.0000	NA	Bld. Debt 11/2021 Unlimt'd	11/202	Bld. Debt	Voted
NA	2.9700	0	Unlimt'd	1.0000	NA	1.0000	NA	Unlimt'd	5/2020	Bld. Debt 5/2020	Voted
NA	1.6600	0	Unlimt'd	1.0000	NA	1.0000	NA	Unlimt'd	5/2018	Bld. Debt 5/2018	Voted
NA	0.4000	0	Unlimt'd	1.0000	NA	1.0000	NA	Unlimt'd	5/2018	Bld. Debt 5/2018	Voted
2026	0	18.0000	18.6682	1.0000	18.6682	1.0000	18.6682	18.6682	8/2022	OP NH	Voted
(12) Expiration Date of Millage Authorized	(11) Millage Requested to be Levied/Dec. 1	(9) Maximum Allowable Allowable Millage Levy * be Levied July 1	(9) Maximum Allowable Millage Levy *	Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(2) 2024 Millage Rafe Permanently Reduced by MCL 211.34d "Headlee"	Original Millage Authorized by Election Charter, etc.	(3)` Date of Election	(2) Purpose of Millage	(1) Source

**CEK IIII CA I ION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage,

Chairperson Signature X President	Clerk X Secretary
Signature	Signature
Print Name AMY SOVA	Print Name SUSAN CHARRON
6/3/2025	Date 6/3/2025

allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not \* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate larger than the rate in column 9.

\*\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s) COPY TO: Each township or city clerk

L-4029

## Carefully read the instructions on page 2.

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025) MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies. This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been Local Government Unit Requesting Millage Levy
Fowlerville Community Schools County(ies) Where the Local Government Unit Levies Taxes Ingham 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 **Locke Twp.** For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 52,077,542 ÷ 113,961,209

authorized for levy on the 2025 tax roll.

(1) Source Voted Voted Voted Voted Voted (2) Purpose of Millage Bld. Debt Bld. Debt Bld. Debt Bld. Debt OP NH 5/2018 8/2022 (3) Date of 11/2021 5/2020 5/2018 Election Millage Authorized by Election Charter, etc. (4) Original Unlimt'd Unlimt'd Unlimt'd Unlimt'd 18.6682 Reduced by MCL 2024 Millage Rate Permanently "Headlee" 211.34d K K  $\mathbb{K}$ Z 18.6682 (5) ‡ Millage Reduction Fraction (6) 2025 Current Year "Headlee" 1.0000 1.0000 1.0000 1.0000 1.0000 Rate Permanently Reduced by MCL 2025 Millage "Headlee" 211.34d Z ₹  $\frac{1}{2}$ K 18.6682 Sec. 211.34 Truth Millage Rollback Fraction in Assessing or Equalization 1.0000 1.0000 1.0000 1.0000 1.0000 8 Millage Levy \* Maximum Allowable Unlimt'd Unlimt'd Unlimt'd Unlimt'd 18.6682 9 be Levied July 1 Requested to Millage 18.0000 (30) 0 0 0 0 Requested to be Levied Dec. 1 2.9700 1.6600 0.4000 4.5200 Millage 0 Z Z Z Z 2026 Expiration Date of Authorized Millage (12)

Lauri Coe	Oe	517-223-6017	7	Tille of Preparer Fir	Financial Director	Date 6/3/2025
CERTIFICA	CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been	or the local government u	ınit named above, we certify l	hat these requested tax	evy rates have been	Local School Districtuse Only Com
reduced, if nece	reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced; if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage	onstitution (Article 9, Sec 4e, 211.34 and, for LOCA	tion 31), and that the reques	ed levy rates have also t a Supplemental (Hold Ha	also been reduced, if old Harmless) Millage.	millage to be levied. See STC Bulleti instructions on completing this sect
380.1211(3).	7	,	•	•		Total School District Operating
Clerk	Signature		Print Name		Date	and NH Oper ONLY)
X Secretary			SUSAN CHARRON	RRON	6/3/2025	For Principal Residence, Qualified
]						An Qualified Forest and Industrial

<sup>\*</sup> Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

AMY SOVA

6/3/2025

X President

Chairperson Signature

	For all Other	For Commercial Personal	For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Local School DistrictUseOnly Complete If request millage to be levied. See Site Bulleth 20 (20/5/10) instructions on completing this section.
Ta.UUU	20000	6.0000	0	Rate	e if requesting of 2025/or.

<sup>\*\*</sup> IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

## Carefully read the instructions on page 2.

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025) MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory, Penalty applies. County(ies) Where the Local Government Unit Levies Taxes Shiawassee Local Government Unit Requesting Millage Levy
Fowlerville Community Schools For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricuttural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

NH \$ 478,294 2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 Antrim Twp. 'n 8,054,399

authorized for levy on the 2025 tax roll. This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been

	π	 <del></del>	1	<del></del>	Γ		r	<del>,</del> ,	
Lauri Coe	Prepared by		Voted	Voted	Voted	Voted		Voted	(1) Source
Coe	-		Bld. Debt	Bld. Debt	Bld. Debt	Bld. Debt		OP NH	(2) Purpose of Millage
			11/202	Bld. Debt 5/2020	Bld. Debt 5/2018	5/2018		8/2022	Dat (
,_	Teler		Bld. Debt 11/2021 Unlimt'd	. Unlimt'd	Unlimt'd	Unlimt'd	-	18.6682	Original 20 Original 20 Millage 3) Authorized by R Election Charter, etc.
517-223-6017	Telephone Number		NA	NA	NA	NA		18.6682	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
			1.0000	1.0000	1.0000	1.0000	-	1.0000	(6) 2025 Current Year "Headlee" Millage Reduction Fraction
	Title of Preparer		NA	NA	NA	NA	-	18.6682	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"
Financial Director	7	-	1.0000	1.0000	1.0000	1,0000		1.0000	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction
irector		100 ·	Unlimt'd	Unlimt'd	Unlimt'd	Unlimt'd		18.6682	(9) Maximum Allowable Millage Levy *
	Date	de l'	0	0	0	0		18.0000	(9) Maximum Allowable Allowable Millage Levy * be Levied July 1
6/3/2025			4.5200	2.9700	1.6600	0.4000		0	(11) / Millage Requested to be Levied Dec. 1
			NA	NA	NA	NA		2026	(12) Expiration Date of Millage Authorized

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3). Clerk Secretary Signature Print Name SUSAN CHARRON 6/3/2025

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not President **AMY SOVA** 6/3/2025

Print Name

Chairperson

Signature

\*\* IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5). larger than the rate in column 9.

18.0000	For all Other
6.0000	
	For Commercial Personal
0	Personal
	Ag., Qualified Forest and Industrial
	For Principal Residence, Qualified
Nate	and NH Oper ONLY)
0	Rates to be Levied (HH/Supp
	Total School District Operating
	Instructions on completing this section.
te it requesting of 2025 for	milage to be levied. See STC Bulletin 2 of 2025 for
Some Committee State of the Sta	

## Appendix F

## 3°2025-26

1661 Ramblewood Drive East Lansing, MI 48823 (517) 332-5046

The Michigan High School Athletic Association is a voluntary, nonprofit corporation comprised of public, private and parochial junior high/ middle and senior high schools whose Boards of Education/Governing Bodies have voluntarily applied for and received membership for and on behalf of their secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation in such Michigan High School Athletic Association sponsored tournaments in the various sports. Each Board of Education/Governing Body that wishes to host or participate in such meets and tournaments must join the MHSAA and agree to abide by and enforce the MHSAA rules, regulations and qualifications concerning eligibility, game rules and tournament policies, procedures and schedules. It is a condition for participation in any MHSAA postseason tournaments that high schools adhere to at least the minimum standards of Regulation I and the maximum limitations of Regulation II in ALL MHSAA Tournament sports.

Michigan High School Athletic Association tournaments are the collective property of the MHSAA and not of any individual member school. The MHSAA reserves the right to promote and advance the membership's interests with publication information; exclusive arrangements to create recognition and exposure for school-sponsored activities; restrictive policies prohibiting exploitation and commercialization of MHSAA-sponsored tournaments; appropriate proprietary interests, and the use of images or transmissions identifying contest officials, spectators and member schools' students, personnel and marks.

To obtain membership, it is necessary for the Board of Education/Governing Body to adopt the following resolution for its junior high/middle and senior high schools. This resolution must be formally ratified by your Board of Education/Governing Body and properly signed. Please return one signed copy for our files and retain one copy for your files. Resolutions that are modified in any way or are supplemented with letters placing additional conditions on MHSAA membership or tournament participation shall be rejected,

## MEMBERSHIP RESOLUTION

For the year August 1, 2025 — through July 31, 2026

LIST ON BA	the School(s) which are under the direction of this Board of
Education/Governing Body.	and desired (c) milest and all and an account of the Board of
(Junior high/middle and senior high schools of MHSAA mailings during 2025-26 <u>must be liste</u>	your school system which are to be listed as MHSAA members and receive d on the back of this form)
Fowlerville Community Schools	City/Township of Fowlerville
	, of State of Michigan, are hereby: in High School Athletic Association, Inc., a nonprofit association, and the approved interschool athletic activities sponsored by said association.
the supervision and control of said activities, ar as its own the rules, regulations and interpreta governing code under which the said school(s enforcement of said rules, regulations, interpre	by delegates to the Superintendent or his/her designee(s) the responsibility for and hereby accepts the Constitution and By-Laws of said association and adopts tions (as minimum standards), as published in the current HANDBOOK as the s) shall conduct its program of interscholastic athletics and agrees to primary etations and qualifications. In addition, it is hereby agreed that schools which and tournaments shall follow and enforce all tournament policies, procedures
This authorization shall be effective from Augus rization may not be revoked.	st 1, 2025 and shall remain effective until July 31, 2026, during which the autho-
	RECORD OF ADOPTION
The above resolution was adopted by the Bo	
Fowlerville Community	School(s), on the 3rd day of June , 2025,
and is so recorded in the minutes of the med	eting of the said Board/Governing Body.
Fowlerville Community Schools	
(Governing Body Name)	Board Secretary Signature
7677 w. Sharpe Rd, Suite A	or Designee
(Address)	Check if Designee
Fowlerville, MI 48836	
(City & Zip Code)	<del></del>
finneyj@fowlervilleschools.org	
(Contact E-mail)	-OVFR-

-OVER-

## Schools Which Are To Be MHSAA Members During 2025-26

NOTE: Pursuant to the MHSAA Constitution, all high schools, junior high/middle schools, or other schools of Michigan doing a grade of work corresponding to such schools, may become members of this organization provided (a) the school building has enrollment and onsite attendance of at least 15 students, whether for grades 6 through 8 or 9, grades 7 through 8 or 9, or grades 9 or 10 through 12; and (b) if a nonpublic school, the school qualifies for federal income tax exemption as a not-for-profit organization. To reach the 15-student minimum for middle school membership, schools may join the MHSAA at the 6th-grade level whether or not 6th-grade students participate in athletics.

- A. This Section does not require school districts to become member schools at the junior high/middle school level and does not require school districts to sponsor any interscholastic athletics for 6th-grade students.
- B. If a school district's MHSAA Membership Resolution lists a junior high/middle school as an MHSAA member school, and if the school sponsors a 6th-grade team in any sport or permits a 6th-grade student to participate with 7th- and/or 8th-grade students in any sport, then all of Regulations III and IV apply to all 6th-graders in all sports involving 6th-graders on teams sponsored by that school lift the school does not allow any 6th-graders to participate in a sport, MHSAA rules do not apply in that sport.

## Name the Member High School(s)

List separately from JH/MS even if all grades are housed in the same building.

# <sub>1</sub> Fowlerville High School (9-12)

If necessary, list additional schools for either column on a separate sheet.

## Name the Member Junior High /Middle School(s)

(member 6th, 7th and 8th-grade buildings)

List separately from HS even if all grades are housed in the same building.

1. Fowlerville Junior High School
Name of Member School
Configuration of grades in building (e.g. K-o, o-o, 7-o, 7-o).
Provide anticipated 2025-26 7th and 8th-grade enrollment 178 Provide anticipated 2025-26 6th-grade enrollment 181
Grade levels for membership: $\times 6$
1. Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same
building, add the name of the building that houses 6th-graders on the line below.
2.
Name of Member School
Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):
Provide anticipated 2025-26 7th and 8th-grade enrollment
Provide anticipated 2025-26 6th-grade enrollment Grade levels for membership: 6 7 8
Grade levels for membership.
1. Yes No 6th-graders will be participating in at least one
sport with 7th and 8th graders. If yes, and not housed in the same
bullding, add the name of the building that houses 6th-graders on the line below.
inte below.
3.
Name of Member School
Configuration of grades in building (e.g. K-6, 6-8, 7-8, 7-9):
Provide anticipated 2025-26 7th and 8th-grade enrollment
Provide anticipated 2025-26 6th-grade enrollment
Grade levels for membership: 6 7 8
Yes No 6th-graders will be participating in at least one sport with 7th and 8th graders. If yes, and not housed in the same
building, add the name of the building that houses 6th-graders on the
line below.

## Appendix G

Book

Policy Manual

Section

Vol. 39, No. 2 - February 2025

Title

Vol. 39, No. 2 - February 2025 Revised BYLAWS AND POLICIES

Code

po0131.1

Status

Adopted

August 18, 2015

Last Revised

March 3, 2020

## Revised Bylaw - Vol. 39, No. 2

## 0131.1 - BYLAWS AND POLICIES

The Board of Education shall adopt bylaws and policies for the organization and operation of this Board and the District and shall be bound to follow such bylaws and policies.

Those bylaws and policies which are not required to have a public hearing detailed by the statutes or rules of the State Board of Education or ordered by the Superintendent of Public Instruction or a court of competent authority may be adopted, amended, or repealed by a majority vote of the Board at a regular or special meeting and repealed at any meeting of the Board,

- (X) after completing two: (2) readings at two: (2) scheduled meeting sprovided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected. [[END OF OPTION]]
- ( X) except that the Board may vote to waive the two (2) reading requirement and then vote to adopt, amend or repeal a bylaw or policy with one (1) reading provided the amendment or adoption does not conflict with the law, upon a vote and where compelling reasons exist, cause to adopt, amend, or suspend bylaw or policy contained herein, provided the amendment, adoption, or suspension does not conflict with law. Any resolution adopting, amending, or suspending a bylaw or policy under this provision shall expire automatically at the next public meeting of the Board unless the Board moves to adopt the resolution in final form [FEND OF OPTION]

Bylaws and policies may be suspended by shall be adopted, amended, repealed, or suspended by a majority vote of the Board. Any resolution suspending a bylaw of policy under this provision shall expire automatically at the next public meeting of the Board.

- [X] Periodically, it may be deemed necessary to make technical corrections to policies that have already been adopted through normal procedures. These technical corrections may include statutory references, scrivener's errors, renumbering that does not change the order of the sections or subsections, grammatical corrections or additions including punctuation or typographical errors, as well as alterations and omissions not affecting the construction or meaning of any sections, subsections, chapters, titles, or policies as a wholeland that are of a non-substantive nature. Technical corrections may also include the updating of the named individuals in these policies where the originally named individual no longer works for the District or no longer works in the applicable position. The Superintendent is authorized to identify, and make technical corrections to the policies and regulations without Board approval. Upon completion of the technical corrections, the Superintendent shall provide a breasummary of the technical corrections to the Board for review. Should the Board determine that a technical correction is substantive in nature, it will utilize the formal policy adoption procedure to adopt the amendments to the policy of regulation should the Board choose to make such technical corrections, it may be accomplished by resolution without going through the normal policy adoption procedures. [END: OF OPTION]
- [M] The Board may adopt, amend, or repeal rules of order for its own operation by simple resolution of the Board passed by a majority of those present and voting. [IEND OF OPITION]

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board. All bylaws and policies shall be printed in the Board policy manual, Any policy or part of a policy that is superseded by a term in a negotiated agreement shall no longer be in force and effect as a policy.

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Legal

M.C.L. 380,1201 et seq.

Book

Policy Manual

Section

Vol. 39, No. 2 - February 2025

Title

Vol. 39, No. 2 - February 2025 Revised IMMUNIZATION

Code

po5320

Status

Adopted

July 11, 2017

## Revised Policy - Vol. 39, No. 2

## 5320 - IMMUNIZATION

The Board of Education believes that immunization is one of the most cost-effective measures to protect children from vaccine-preventable diseases. Accordingly, the Board requires that all students be properly immunized at the time of registration or not later than the first day of school pursuant to the provisions of the Department of Health and Human Services (PDHHS) regulations.

Students must meet the immunization requirements set by the State for attendance at school in order to enroll or attend.

Students who do not meet the immunization requirements on the opening day of school shall be admitted by the Superintendent in accordance with District administrative procedures. Transfer students shall not be admitted without proof of immunization as required by the State.

There are three (3) circumstances in which a required vaccine may be waived or delayed:

- A. A valid medical contraindication exists to receiving the vaccine. The child's physician must certify the contraindication, the vaccines involved, and the time finance the student is not able to get the vaccines, on the appropriate form.
- B. The parents hold religious or philosophical beliefs against receiving a vaccination. Any parent/guardian/in loco parents who wants to claim a nonmedical waiver will need to receive education regarding the benefits of vaccination and the risks of disease from a county health department before obtaining the certified nonmedical waiver form through the Local Health Department.
- C. The child has received at least one (1) dose of each immunizing agent and the next dose(s) are not due yet. The District must follow up with the parent of legal guardian to ensure the student has received the required follow-up dose(s) of the vaccine:

When the District provides information on immunizations, infectious disease, medications, or other school health issues to parents and guardians of students in at least grades 6, 9, and 12, the Board shall include information about meningococcal meningitis and, the vaccine for meningococcal meningitis and about human papillomavirus and the vaccine for human papillomavirus. The information shall include at least the causes and symptoms of meningococcal meningitis and how it is spread and the risks associated with human papillomavirus. In addition, the information shall include sources where parents/guardian may obtain additional information about both diseases and where they may obtain meningococcal meningitis and/or human papillomavirus vaccination of a child.

## © Neola 202515

Legal

M.C.L. 333.9201 et seq., 380.1177, 380.1177a

A.C. 325,176

Book

Policy Manual

Section

Vol. 39, No. 2 - February 2025

Title

Vol. 39, No. 2 - February 2025 Revised EPINEPHRINE AUTO-INJECTORS

Code

po5330.01

Status

Adopted

July 11, 2017

## Revised Policy - Vol. 39, No. 2

## 5330.01 - EPINEPHRINE AUTO-INJECTORS

Students who are prescribed epinephrine to treat anaphylaxis shall be allowed to self-possess and self-administer the medication if they meet the conditions as stated in Policy 5330.

Each Commencing with the 2014 15 school year, each school in the District shall have at least two (2) epinephrine auto-injectors (Epi-Pens) available at the school site. It shall be the responsibility of the District Nurse [insert person or position] to be sure that the supply of Epi-Pens is maintained at the appropriate level and they have not expired. The District Nurse shall also be responsible for coordinating the training of District employees to administer Epi-Pen injections and to maintain the list of employees authorized to administer such injections.

## **Individuals Qualified to Administer**

Only a licensed, registered professional nurse employed or contracted by the District or a school employee who has successfully passed the required training shall be allowed to possess and administer Epi-Pen injections to students. The persons authorized to use the District maintained Epi-Pens will be maintained in each school by the Principal, and shall be available on an electronically accessible site for employees' reference.

Each school shall have at least one person trained in the appropriate use and administration of an Epi-Pen injection. In each school with ten (10) or more combined instructional and administrative staff, at least two (2) employees at that site shall be appropriately trained in the use of an Epi-Pen.

Training of employees on the appropriate use and administration of an Epi-Pen injection shall be done in accordance with any guidelines provided by the Michigan Department of Education, and shall be conducted under the supervision of a licensed registered professional nurse. The training shall include an evaluation by the nurse of the employees' understanding of the protocols for administering an Epi-Pen injection.

## Students to Whom Injections May Be Administered

A licensed, registered, professional nurse or trained and authorized employees under this policy may administer Epi-Pen injections to 1) any student who has a prescription on file with the District, in accordance with the directives in such prescription, and 2) any individual on school grounds who is believed to be having an anaphylactic reaction.

The District and its personnel are immune from civil and criminal liability related to the administration or non-administration of epinephrine to the extent set forth in applicable State law.

## Reporting of Injections

Any person who administers an Epi-Pen injection to a student shall promptly notify the

(X) student's parent/guardian.

( ) \_\_\_\_\_\_, who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.

All Epi-Pen injections by District employees to students shall be reported in writing to Central Office. the school's or student's Epi-Pen was used, and whether the student was previously known to be subject to severe allergic reaction (anaphylaxis).

The \_\_\_\_Assistant Superintendent shall at least annually report to the Department of Education, in the form and manner determined by the Department, Information on the number of injections provided to students, the number of injections with District Epi-Pens and the number of incidents where students were not known to be subject to severe allergic reactions.

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M.C.L. 380.1178, 380.1179, 380.1179A

Michigan Department of Education, Model Policy and Guidelines for Administering Medications to Pupils at School

5/22/25, 11:10 AM BoardDocs® PL

Book Policy Manual

Section Vol. 39, No. 2 - February 2025

Title Vol. 39, No. 2 - February 2025 Revised STUDENT HEALTH, WELL-BEING, AND SUICIDE PREVENTION

Code po5350

Status

Adopted July 11, 2017

## Revised Policy - Vol. 39, No. 2

## 5350 - STUDENT HEALTH, WELL-BEING, AND SUICIDE PREVENTION

The Board of Education recognizes the importance of addressing emotional and physical safety of students and staff in order to create and maintain safe and supportive learning environments. Comprehensive mental health and wellness initiatives are key to providing that students are in school, healthy, ready to learn, and prepared fold buckess that depression and self-destruction are problems of increasing severity among children and adolescents. A student who suffers the psychological disability of depression cannot benefit fully from the educational program of the schools, and a student who has attempted self-destruction poses a danger both to himself/herself and to other students.

[1] The District's comprehensive mental health and wellness initiatives may include supports and services that promote,

- A. Positive school climate.
- B. Social skills;
- C. Mental health and well-being?
- D. Support for students and staff, and
- E. Trauma-informed and restorative practices.

The District shall implement specific strategies to promote school safety, including student instruction, anonymous reporting systems, threat assessment teams, emergency management plans, and staff training: [END.OF.OPTION]

XX-The District may provide students with age-appropriate instruction concerning the warning signs and risk factors for suicide and depression and the protective factors that help prevent suicide. [END OF OPTION]

All school personnel should be alert to the student who exhibits signs of unusual depression or who threatens or attempts suicide. Any such signs or the report of such signs from another student or staff member should be taken with the utmost seriousness, with the principal and parents/guardians notified.

District staff shall receive professional development training in the risk factors, warning signs for suicide and depression, and about the protective factors that help prevent suicide, as well as the available resources regarding youth suicide awareness and prevention. ( ) Such training shall include the warnings signs of non-suicidal self-injurious behaviors. [END:OF-OPTION]

Additional professional development training in suicide risk assessment and intervention shall be provided to counselors, psychologists, and school nurses.

The instruction, and professional development shall be designed to:

- A. To prevent both fatal and nonfatal suicide benaviors among youth,
- B. To increase pupil awareness of the warning signs and risk factors for suicide and depression?
- C. To improve access to appropriate prevention services for vulnerable youth groups.

The Superintendent shall develop and implement administrative guidelines whereby members of the professional staff understand how to use an intervention procedure which includes the following:

- Step 1 Stabilization
- Step 2 Assessment of the Risk
- Step 3 Use of Appropriate Risk Procedure
- Step 4 Communication with Appropriate Parties
- Step 5 Follow-up
- [] The Superintendent shall implement instruction for students on the dangers of depression and suicide through age-appropriate programs. Such instruction shall focus on:
  - A. awareness of the risks and warning signs;
  - B. access to appropriate prevention services;
  - C. prevention of suicidal behaviors among students.

Parents/Guardians shall be notified of any suicide prevention instruction provided their children using the communication method used for regular communication with parents in that particular building. Upon Written request of a parent/guardian/a student will be excused from instruction in this area.

Throughout any intervention, it is essential that Board policies and District guidelines regarding confidentiality be observed at all times.

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M,C,L, 380.1171 (Chase Edwards Law)

Kelson v City of Springfield, 767 F2d 651 (9th Cir. 1985)

Book

Policy Manual

Section

Vol. 39, No. 2 - February 2025

Title

Vol. 39, No. 2 - February 2025 Revised PERSONNEL FILES

Code

po8320

Status

Adopted

June 13, 2017

Last Revised

February 6, 2024

## Revised Policy - Vol. 39, No. 2

## 8320 - PERSONNEL FILES

It is necessary for the orderly operation of the School District to prepare a personal information system for the retention of appropriate files bearing upon an employee's duties and responsibilities to the District and the District's responsibilities to the employee.

The Board of Education requires that sufficient records exist to ensure an employee's qualifications for the job held; compliance with Federal, State, and local benefit programs; conformance with District rules; and evidence of completed evaluations. Such records will be kept in compliance with the laws of the State of Michigan.

Unless the District is required by law to provide this information to a third party, the The District shall not disclose an employee's home address or contact information to a third party without the employee's written authorization.

The Board delegates the maintenance of an employee personal information system to the

- ( ) Superintendent.
- ( ) Business Manager.
- ( ) Assistant SuperIntendent for Personnel.
- (X) Director of Human Resources

## END OF OPTIONS

A single central file shall be maintained, and subsidiary records shall be maintained for ease in data gathering only ( ) and shall be destroyed annually **TEND OF OPTION**].

Only that information which pertains to the professional role of the employee and submitted by duly authorized school administrative personnel and the Board may be entered in the official record file. Employees shall provide necessary information for their personnel files. If providing the requested information is optional, employees shall be informed of their right to decline to supply the information.

Employee medical records including, but not limited to, insurance forms, medical certifications by a physician, and requests for leave or accommodation shall not be maintained in the employee's personnel file and shall instead be maintained in a confidential medical file.

A copy of each such entry shall be given to the employee upon request (X) except for matters pertaining to pending litigation [END OF OPPLION].

[ ] A copying cost will be charged for each copy given to the employee at the employee shis/her request at the rate determined by the \_\_\_\_\_\_. [END OF OPTION]

An employee may review their personnel record upon written request.

TXI(-) The employee may periodically review their file at reasonable intervals, generally not more than two (2) times in a calendar year or as otherwise provided by law or by a collective bargaining agreement. [END OF OPTION]

Personnel wishing to review their own records shall:

- A. request access in writing;
- B. ( ) review the record in the presence of the administrator designated to maintain said records or designee;
- C. ( ) make no alterations or additions to the record nor remove any material therefrom;
- D. ( ) sign a log attached to the file indicating date and person reviewing. [END OF OPTIONS]

Personnel records

- (🖁 ) shall be available to Board members and school administrators as may be required in the performance of their jobs.
- ( ) shall not be available to Board members and school administrators except as may be required in the performance of their jobs. [FND OF OPTIONS]

[ ] The personnel files shall be reviewed annually and material no longer required shall be destroyed ( ) and no record shall be maintained of said destruction [END: OFTION].

Any employee who inappropriately releases information, or uses confidential information for personal reasons, will be disciplined in accordance with established policies and procedures. If an employee is approached to provide information inappropriately, the employee must refuse to release the requested information in accordance with applicable procedures or refer the requestor to the employee's immediate supervisor.

5/16/25, 2:55 PM BoardDocs® PL

Personnel wishing to appeal material in their record as to its accuracy, completeness, relevance, or timeliness shall make a request in writing to the administrator delegated to maintain the records and specify therein:

- A. (%) name and date;
- B. (X) material to be appealed;
- C. ( ) reason for appeal.
- D. ( ) \_\_\_\_\_\_. [END OF OPTIONS]

[ ] The responsible administrator shall hear the appeal and make a determination within ninety (90) days of the appeal in accordance with law. [END OF OPTION]

If the appeal does not resolve the disagreement, the employee may submit a written statement, not exceeding five (5) sheets of 8 1/2 inch by 11-inch paper, explaining the employee's position. This written statement shall be kept in the employee's file.

## **Records Retention**

Generally, personnel files shall be maintained for the duration of the individual's employment with the District, plus six (6) years. Files maintained on employees who were cited for unprofessional conduct shall be maintained for the duration of employment plus fifty (50) years.

Medical files shall be maintained for the period during which the Individual is employed by the District or receiving benefits, whichever is longer, plus seven (7) years.

Per the State of Michigan Records Retention and Disposal Schedule for Public Schools, 404A.

State of Michigan Records Retention and Disposal Schedule for Public Schools at 400A and 400B.

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Legal

M.C.L. 423.501 et seq