

**Fowlerville Community Schools
Board of Education Regular Meeting Agenda**

Fowlerville High School, Media Center 7:00 p.m.

August 1, 2023

6:40 p.m. Reception for New Hires & Retirees

District Mission Statement-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. Consent Agenda
 - A. Roll Call
 - B. Approval of Minutes from July 18, 2023
 - C. Approval of July Payables
 - D. Approval of Superintendent's Personnel Report
- IV. Call to the Public
- V. Reports/Recognition
 - A. Board Committee Report(s)
 1. 7/21 Finance Committee
 - a. Recommendation to Approve School Bond Loan Application
 2. 7/24 Curriculum & Technology Committee
 3. 7/30 Board Retreat
 4. 7/31 Policy Committee
 - a. Recommendation to Approve First Reading for Policy 0167.3 Public Participation in Board Meetings
 5. 7/31 Discipline Committee
 - a. Recommendation to Approve Proposed Student Handbook Changes
 - B. Assistant Superintendent's Report
 - C. Superintendent's Report
- VI. Old Business
- VII. New Business/Presentation
 - A. Recommendation to Approve Administrative Hiring
 - B. Recommendation to Approve Bid for K-2 Playground
- VIII. Introduction of Other Matters by Members of the Board
- IX. Introduction of Other Matters by the Superintendent
- X. Information
 - A. Next Regular School Board Meeting, September 5, 2023 at 7:00 p.m. in the FHS media center
- XI. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question and answer period.
- Board members may ask questions of the speaker, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

V. Reports/Recognition

A. Board Committee Reports

1. 7/21 Finance Committee Report - Mr. Belcher

a. Recommendation to Approve School Bond Loan Application – The School Bond Loan Application allows the District to maintain the original voter approved debt levy of 9.55 mills while paying off existing District Capital Project debt. PFM, the District's financial consultant, structures our debt payments and time spent in the school bond loan fund to best leverage the local 9.55 mills to achieve the community's capital project goals.

Recommendation: Administration recommends the 2023-2024 School Bond Loan Application be approved. [Appendix A] Roll Call Vote Needed.

2. 7/24 Curriculum & Technology Committee Report - Mrs. Charron

3. 7/30 Board Retreat – Mrs. Sova

4. 7/31 Policy Committee Report - Mrs. Sova

a. Recommendation to Approve First Reading of Proposed Administrative Guideline Revision 0167.3 Public Participation in Board Meetings – A second and final reading will be presented at the next Board meeting.

Recommendation: Administration, in agreement with the Board Policy Committee, recommends the following Administrative Guideline be approved for a first reading: 0167.3 Public Participation in Board Meetings (Broadcasting Board Meetings) [Appendix B] Roll Call Vote Needed.

5. 7/31 Discipline Committee Report - Mrs. DeVries

a. Recommendation to Approve Proposed Student Handbook Changes for 2023-2024

Recommendation: Administration, with unanimous support from the Discipline Committee, recommends approval of the 2023-2024 Student Handbook changes as presented. Roll Call Vote Needed.

B. Assistant Superintendent's Report - Mr. Tim Dowker

C. Superintendent's Report - Mr. Matt Stuard

VI. Old Business

VII. New Business/Presentation

A. Recommendation to Approve Assistant Superintendent Hiring – An interview team that included Board members, administration and staff recommends Ms. Adva Ringle for the position of Assistant Superintendent at Fowlerville Community Schools.

Recommendation: Administration recommends Ms. Adva Ringle be hired with a two-year contract as the Assistant Superintendent at Fowlerville Community Schools.

B. Recommendation to Accept Bid for K-2 Playground

Recommendation: Administration recommends that Auch Bid Package #3-Playgrounds be approved as presented in Appendix C with a total cost of \$514,350. Roll Call Vote Needed.

VIII. Introduction of Other Matters by Members of the Board

IX. Introduction of Other Matters by the Superintendent

X. Information

A. Next Regular School Board Meeting, September 5, 2023 at 7:00 p.m. in the FHS media center

XI. Adjournment

FOWLerville COMMUNITY SCHOOLS
Board of Education Minutes
Regular Meeting
July 18, 2023

The meeting was called to order by School Board President, Mrs. Amy Sova, at 7:00 p.m. in the Alverson Center at Fowlerville High School.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mr. Justin Braska, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski, Mr. Robert Hinton and Mrs. Amy Sova

Members Absent: None

Motion by Mr. Belcher, supported by Mr. Hinton to approve the consent agenda including Board minutes from June 11, 2023 and the Superintendent's Personnel Report. The motion was adopted unanimously.

During Call to the Public community members addressed the Board with their concerns.

Mr. John Belcher addressed the audience concerning on-line attacks.

Motion by Mrs. DeVries, supported by Mr. Hinton, for a 10-minute break. The motion was adopted unanimously.

Board Committee Reports were given for the 7/11 Executive Committee and the 7/12 Asset Management Committee.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of Bulleting 3 Change Order 001 Foundation Change Request as presented. [Appendix A] The motion was adopted unanimously.

A Board Committee Report was given for the 7/17 Personnel Committee.

Assistant Superintendent's Report – Mr. Tim Dowker sent some data that will be reviewed next week.

Superintendent, Mr. Matt Stuard, stated that the American Legion recognized Ms. Michelle Spisz, Ms. Adva Ringle has accepted the Assistant Superintendent position at FCS. The Book bus was out in Fowlerville community and gave books to kids, this will happen two more times this summer.

New Business - None

Motion by Mr. Belcher, supported by Mr. Hinton, recommending the following policy be approved for a second reading: Policy 5341-Emergency Medical Authorization as presented. [Appendix B]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending the following policy be approved for a second reading: Policy-5342 Do Not Resuscitate Orders (DNR) for Minor Students as presented. [Appendix B]

Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None
The motion carried.

Motion by Mr. Belcher, supported by Mr. Hinton, recommending the following policy be approved for a second reading: Policy-5343 Physician Order for Scope of Treatment (POST) as presented. [Appendix B]
Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova
Nays: None
The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, to revise Item D and add Item H and approve Policy 8805-Flags and Displays for a second and final reading with revisions. [Appendix B].
Discussion took place.
Ayes: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mr. Hinton and Mrs. Sova
Nays: Mrs. Dombrowski
The motion carried 6-1.

Introduction of Other Matters by Members of the Board – None

Introduction of Other Matters by the Superintendent – Mr. Stuard thanked the community for coming to tonight's meeting.

Motion by Mrs. Charron, supported by Mr. Braska, recommending adjournment of the meeting at 11:08 p.m.

Susan Charron, Board Secretary
Fowlerville Community Schools

**FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JULY 2023**

NOTE: Check numbers beginning with the letter "A" are ACH payments.
Check numbers beginning with the number "9" are EFT payments.

CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
044696	7/5/2023	2,518.80	AT&T
044697	7/5/2023	206.05	DATA RECOGNITION CORP
044698	7/5/2023	1,389.91	FIRST IMPRESSION PRINT & MARKETING
044699	7/5/2023	198.00	JOHNSON & WOOD, LLC
044700	7/5/2023	784.22	LOWES
044701	7/5/2023	135.00	R & D SEPTIC TANK CLEANING LLC
044702	7/5/2023	3,268.87	REV BUSINESS SOLUTIONS
044703	7/5/2023	150.12	VERIZON WIRELESS
044704	7/6/2023	291.21	MICHIGAN STATE DISBURSEMENT UNIT
044705	7/6/2023	553.55	ROOSEN, VARCHETTI & OLIVER, PLLC
044706	7/6/2023	569.00	BEACON ATHLETICS LLC
044707	7/6/2023	8,990.00	CAPTURING KIDS' HEARTS
044708	7/6/2023	8,400.00	CARE SOLACE
044709	7/6/2023	100.00	FOWLerville BUSINESS ASSOCIATION
044710	7/6/2023	3,275.00	HPS
044711	7/6/2023	2,571.11	LANSING SANITARY SUPPLY, INC.
044712	7/6/2023	3,795.00	MOBYMAX EDUCATION, LLC
044713	7/6/2023	1,441.09	MASA
044714	7/6/2023	500.00	MASSP SUITE 100
044715	7/6/2023	225,313.00	MASB-SEG PROPERTY SET SEG
044716	7/6/2023	450.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
044717	7/6/2023	1,367.26	PRIORITY HEALTH
044718	7/6/2023	250.64	SET SEG ATTENTION: FINANCE DEPT
044719	7/6/2023	977.00	SNA DEPOSITORY
044720	7/6/2023	180.00	SNA DEPOSITORY
044721	7/12/2023	3,490.00	FOXBRIGHT SOLUTIONS, LLC DBA/ FOXBRIGHT
044722	7/12/2023	2,664.49	GRANGER WASTE SERVICES, INC.
044723	7/12/2023	6,892.08	LIVINGSTON COUNTY TREASURER
044724	7/12/2023	150.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
044725	7/12/2023	1,295.00	NEOLA, INC
044726	7/12/2023	20,962.50	NWEA-NORTHWEST EVALUATION SERVICES
044727	7/12/2023	1,189.50	VERIZON WIRELESS
044728	7/14/2023	74.55	BASIC BENEFITS LLC
044729	7/14/2023	1,477.29	CONSUMERS ENERGY PAYMENT CENTER
044730	7/14/2023	1,432.00	FIRST IMPRESSION PRINT & MARKETING
044731	7/14/2023	222.00	LANSING SANITARY SUPPLY, INC.
044732	7/14/2023	140.00	MASPA
044733	7/14/2023	2,296.25	PIONEER MFG. CO.
044734	7/14/2023	7,200.00	42 NORTH OUTDOOR SERVICES, LLC
044735	7/14/2023	192.99	ARAMARK UNIFORM SERVICES AUS CENTRAL LOCKBOX
044736	7/14/2023	47.50	H & H PUBLICATIONS
044737	7/14/2023	28,014.54	HPS
044738	7/14/2023	516.55	KODET'S TRUE VALUE
044739	7/14/2023	720.00	DAVID L PRUNEAU
044740	7/14/2023	554.45	RANDY'S SERVICE STATION
044741	7/14/2023	1,745.92	THRUN LAW FIRM, P.C. 2900 WEST ROAD STE 400
044742	7/14/2023	385.10	KONICA MINOLTA BUSINESS SOLUTIONS USA INC

FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JULY 2023

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
044743	7/17/2023	1,031.25	ATI HOLDINGS LLC ATI PHYSICAL THERAPY
044744	7/18/2023	100.00	MISCELLANEOUS VENDOR
044745	7/18/2023	227,048.00	MIDWEST TRANSIT EQUIPMENT, INC.
044746	7/19/2023	291.21	MICHIGAN STATE DISBURSEMENT UNIT
044747	7/19/2023	552.32	ROOSEN, VARCHETTI & OLIVER, PLLC
044748	7/19/2023	37,751.80	AMCOMM TELECOMMUNICATIONS INC.
044749	7/19/2023	359.33	CLEAR RATE COMMUNICATIONS, INC
044750	7/19/2023	10,228.98	DTE ENERGY
044751	7/19/2023	3,575.21	LANSING SANITARY SUPPLY, INC.
044752	7/19/2023	301.38	SET SEG ATTENTION: FINANCE DEPT
044753	7/19/2023	999.00	SFS CHEMICAL SAFETY CHEMICAL SAFETY SOFTWARE
044754	7/19/2023	39.79	DELL MARKETING LP
044755	7/26/2023	1,314.00	COMPANION CORPORATION
044756	7/26/2023	43.45	GRAMPY'S AUTO PARTS
044757	7/26/2023	2,143.75	HIRING SOLUTIONS, LLC
044758	7/26/2023	500.00	HUNTINGTON NATIONAL BANK ATTN: CORPORATE TRUST DEPT
044759	7/26/2023	450.00	MASSP SUITE 100
044760	7/26/2023	100.00	MASC/MAHS MICHIGAN STUDENT LEADERSHIP
044761	7/26/2023	570.00	MICHIGAN SCHOOL BUSINESS OFFICIALS SUITE 200
044762	7/26/2023	385.00	NASSP
044763	7/26/2023	785.16	QUADIENT, INC.
044764	7/26/2023	4,673.18	PIONEER MFG. CO.
044765	7/26/2023	1,367.26	PRIORITY HEALTH
044766	7/26/2023	789.64	RANDY'S SERVICE STATION
044767	7/26/2023	78.25	VESCO OIL CORPORATION
044768	7/26/2023	110.70	CAPITAL ONE WALMART COMMUNITY CARD
044769	7/26/2023	41.50	THE WATER STORE
044770	7/27/2023	3,854.71	KONICA MINOLTA BUSINESS SOLUTIONS USA INC
044771	7/28/2023	150.12	VERIZON WIRELESS
900583	7/7/2023	977.64	BASIC PR SWEEPS
900584	7/3/2023	4,108.08	EDUSTAFF LLC
900585	7/12/2023	6,242.14	HEALTHEQUITY INC.
900586	7/14/2023	55,803.17	EDUSTAFF LLC
900587	7/18/2023	562.08	EDUSTAFF LLC
900588	7/21/2023	6,242.14	HEALTHEQUITY INC.
900589	7/21/2023	175.67	BASIC PR SWEEPS
900590	7/27/2023	849.70	BASIC PR SWEEPS
900591	7/28/2023	61,797.26	EDUSTAFF LLC
A00542	7/5/2023	200.20	ADN ADMINISTRATORS, INC.
A00543	7/6/2023	86.20	LIVINGSTON COUNTY UNITED WAY
A00544	7/6/2023	18,236.79	GLP/ING
A00545	7/6/2023	13,334.00	SEG WORKERS' COMPENSATION FUND
A00546	7/12/2023	7,423.92	ENGINEERED PROTECTION SYSTEMS, INC. EPS SECURITY
A00547	7/12/2023	3,978.00	ESGI, LLC
A00548	7/12/2023	939.60	Arthur J Gallagher & Co. FIRST AGENCY BRANCH
A00549	7/12/2023	7,142.88	FMX Facilities Management eXpress, LLC
A00550	7/12/2023	4,608.34	SECURLY, INC

FOWLerville COMMUNITY SCHOOLS
CHECK REGISTER FOR THE MONTH OF JULY 2023

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CHECK NUMBER	CHECK DATE	AMOUNT	VENDOR NAME
A00551	7/12/2023	271,785.63	BRIGHTON AREA SCHOOLS
A00552	7/14/2023	3,795.00	IXL LEARNING, INC.
A00553	7/14/2023	10,689.36	RED ROVER TECHNOLOGIES LLC
A00554	7/14/2023	2,793.08	AMAZON CAPITAL SERVICES, INC.
A00555	7/17/2023	255,319.91	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00556	7/19/2023	86.20	LIVINGSTON COUNTY UNITED WAY
A00557	7/19/2023	16,716.02	GLP/ING
A00558	7/19/2023	892,702.89	AUCH, GEORGE W. AUCH COMPANY
A00559	7/25/2023	26,388.04	LIVINGSTON EDUCATIONAL SERVICE AGENCY
A00560	7/26/2023	3,467.45	DIRECT ENERGY BUSINESS
A00561	7/28/2023	11,187.58	DIRECT ENERGY BUSINESS
P5393	7/28/2023	5,816.75	PCARD - JP MORGAN CHASE BANK
TOTAL		2,342,428.25	

**Fowlerville Board of Education
Superintendent's Personnel Report
Regular Meeting – Live Document**

FOR ACTION

Subject: **PERSONNEL RECOMMENDATIONS**

It is recommended that the following personnel recommendations be approved:

A. EMPLOYMENT:

Name:	Position:	Date:	Current Process:
Jennifer Smith	Full Time Bus Driver	6/19/2023	Hired-in training

B. ADDITIONAL ASSIGNMENTS/TRANSFERS/PROMOTIONS/INACTIVATE:

Name:	Position:	Date:	Current Process:

C. RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Name:	Position:	Length of Service:	Effective Date:
Lynn Kaminski	Title I Para	3 Months	7/20/2023
Chuck Staky	JH Math	25 Years	Pending
Jason Donoghue	JH Social Studies	8 years	Pending

D. LEAVE OF ABSENCE

Name:	Position:	Leave Type:	Effective Date:

E. EMPLOYMENT – PROFESSIONAL STAFF

Name:	Position:	Committee Approval Date:
Current Process:		

**Finance Committee Minutes
Fowlerville Community Schools
July 21, 2023**

Central Office Conference Room, 7:00 a.m.

The meeting was called to order at 7:00 a.m. by Mr. John Belcher in the C.O. Conference Room.

Members Present: Mr. John Belcher, Mr. Justin Braska & Mrs. Sue Charron
Staff Present: Mr. Matt Stuard, Mrs. Lauri Daubenmeyer
Others Present: Mr. Mitch DeLange

Motion by Mr. Braska, supported by Mrs. Charron, to approve minutes from the June 1, 2023 Finance Committee meeting. The motion passed unanimously.

Call to the Public – None

Playgrounds – Mr. Mitch DeLange provided the committee with an overview of the bidding process and the various requirements for submitting a valid bid. The committee discussed their desire to see more bids and that they'd like to see more local vendors participate in the bidding process. In addition, Mr. DeLange reviewed differences in the two valid bids for the K-2 Playgrounds.

School Bond Loan – Mrs. Lauri Daubenmeyer reviewed the purpose of the School Bond Loan application and the need for the district to obtain one.

Other Business – None

Motion by Mr. Braska, supported by Mrs. Charron, recommending adjournment of the meeting at 7:52 a.m. The motion passed unanimously.

Appendix A

School Bond Qualification and Loan Program
School Loan Revolving Fund
Bureau of Bond Finance
Michigan Department of Treasury
430 W. Allegan
Lansing, MI 48922

ANNUAL LOAN/REPAYMENT ACTIVITY APPLICATION

For Participation in the School Bond Qualification and Loan Program

Legal Name of School District	District Code No.	County
Fowlerville Community Schools	47-030	Livingston County

CERTIFICATE

I, the undersigned, Secretary of the Board of Education, do certify hereby that the following constitutes a true and complete copy of a resolution adopted by the Board of Education of this School District, at a (regular) or special meeting held on the 1st day of August, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with Act 267 of the Public Acts of 1976 (Open Meetings Act).

IN WITNESS WHEREOF, I have hereunto set my hand this 1st day of August, 2023

Susan Charren

(Type or Print Name of Secretary)

John Belcher

(Type or Print Name of Treasurer, Board of Education)

(Signature of Secretary)

(Signature of Superintendent of Schools)

RESOLUTION

A meeting was called to order by _____, President.

Present: Members _____

Absent: Members _____

The following preamble and resolution were offered by Member _____

and supported by Member _____

WHEREAS:

1. Act 92 of the Public Acts of Michigan, 2005, enacted pursuant to Article IX, Section 16, of the Michigan Constitution of 1963, provides the procedure, terms and conditions for obtaining a loan from the Michigan School Loan Revolving Fund.

2. Pursuant to Executive Order No. 1993-19, the state activities related to bond qualification and state borrowing functions for the provision of loans by the State of Michigan to school districts were transferred from the Department of Education to the Department of Treasury. The State Treasurer is responsible for prescribing the forms and procedures regarding the application for loan from the School Loan Revolving Fund.

3. This district has taken all necessary actions to comply with all legal and procedural requirements for borrowing from the School Loan Revolving Fund.

NOW, THEREFORE, LET IT BE RESOLVED THAT:

1. The district approves the estimated amount to be borrowed from or repaid to the School Bond Qualification and Loan Program and certifies the amount of qualified debt millage to be levied in accordance with the following:

Qualified bond debt millage (Tax Year 2023)	9.55	
Combined beginning balance owed to the SBLF and/or SLRF 06/30/2023		\$ 17,094,804.84
Estimated amount to borrow from or repay to the SBLF and/or SLRF		520,678. ⁰⁰
Estimated accrued interest		854,740.24
Estimated combined ending balance owed the SBLF and/or SLRF 06/30/2024		18,470,223. ⁰⁸

2. The district agrees to levy the debt millage tax as indicated above in the current tax year and to levy the debt millage tax required by law on the taxable valuation of the district for each subsequent year until all loans are repaid in full to the State of Michigan.

3. The district agrees to take actions and to refrain from taking any actions as necessary to maintain the tax exempt status of tax exempt bonds or notes issued by the State or the Michigan Finance Authority for the purpose of financing loans to school districts.

4. The district agrees to file a draw request with the State Treasurer not less than 30 days prior to the time when disbursement proceeds will be necessary in order to pay maturing principal or interest or both and to provide any other pertinent facts which may be required to be included in the request.

5. The (title of authorized officer) Matthew Stuard is authorized and directed to file with the Department of Treasury the Annual Loan/Repayment Activity Application and any draw request documents necessary for borrowing from the SLRF.

6. In the event that the district fails to perform any actions as identified in this application or required by law, the district will submit to the State Treasurer a board approved resolution which indicates the actions taken and procedures implemented to assure future compliance.

7. The district board members have read this application, approved all statements and representations contained herein as true to the best knowledge and belief of said board, and authorized the Secretary of the Board of Education to sign this application and submit same to the State Treasurer for his review and approval.

Ayes: Members

Nayes: Members

Curriculum & Technology Committee Minutes

Fowlerville Community Schools

July 24, 2023

Fowlerville High School Media Center, 6:00 p.m.

The meeting was called to order at 6:05 p.m. by Mrs. Sue Charron in the FHS media center.

Members Present: Mrs. Danielle DeVries, Mrs. Sue Charron, and Mrs. Diana Dombrowski
Staff Present: Mr. Matt Stuard, Mr. Tim Dowker and Mr. James Stauble
Others Present: Mrs. Adva Ringle

Motion by Mrs. Dombrowski, supported by Mrs. DeVries, recommending approval of the minutes from the May 23, 2023 meeting. The motion passed unanimously.

Call to the Public – Meg Koenemann addressed the committee.

Benchmark Assessment Report – Mr. Dowker presented the required Spring Benchmark Assessment data per MCL.388.1698b. The Spring Benchmark Assessment data was shared with the entire Board, via email, prior to the last Board meeting and it is posted under the transparency link on the district website.

Broadcasting Board Meetings – Mr. Stauble discussed with the committee options for Broadcasting future regular Board meetings, recording and storing the video, making the recordings available to the public, and the needed technology. Mr. Stuard and Mr. Stauble will discuss these options at the upcoming policy committee meeting with members to get further feedback.

Chromebook Carts – Mr. Stauble sought the committee's feedback on selling 7 Chromebook carts that are no longer used by the district.

Other – The committee asked Mr. Stuard for an update on his prior discussion with the Executive Committee regarding Bookworms, the Read by Third Grade Law, Section 31A of the School Aid Act, and the Individuals with Disabilities Act.

Motion by Mrs. Dombrowski, supported by Mrs. DeVries, recommending adjournment of the meeting at 8:00 p.m. The motion passed unanimously.

School Board Retreat Minutes Fowlerville Community Schools July 30, 2023

Fowlerville High School, Media Center, 1:00 p.m.

The meeting was called to order at 1:05 p.m. by Mrs. Amy Sova in the Fowlerville High School, media center.

The Pledge of Allegiance was recited.

Motion by Mr. Belcher, supported by Mr. Braska, to approve the consent agenda. The motion was adopted unanimously.

Members Present: Mr. Belcher, Mr. Braska, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton & Mrs. Sova
Staff Present: Mr. Matthew Stuard, Mr. Dave Pruneau, Ms. Daubenmeyer, Ms. Reed & Mrs. Janice Avis
Others Present: None

There were no previous minutes to approve.

Call to the Public – None

Operating Norms and Procedures – Discussion took place regarding Board and Superintendent Operating Norms and Procedures and the District Mission, Vision and Core Values.

Other – Board discussion regarding playgrounds took place.

Motion by Mrs. Charron, supported by Mrs. Dombrowski, recommending adjournment of the meeting at 4:29 p.m. The motion was adopted unanimously.

Policy Committee Minutes Fowlerville Community Schools July 31, 2023

Central Office conference room, 6:00 p.m.

The meeting was called to order at 6:19 p.m. by Mrs. Amy Sova in the Central Office conference room.

Members Present: Mrs. Amy Sova, Mr. John Belcher & Mr. Justin Braska
Staff Present: Mr. Matt Stuard
Others Present: None

Motion by Mr. Justin Braska, supported by Mr. John Belcher, to approve minutes from the June 22, 2023 committee meeting. The motion passed unanimously.

Call to the Public – None

Policy 0167.3 Public Participation in Board Meetings (Broadcasting Board Meetings) – The committee reviewed Policy 0167.3 and made revisions. The policy will now move on to the Board of Education for a First Reading.

Draft Administrative Regulation (AR) 8805 – Flags and Displays – The committee reviewed draft Administrative Regulation (AR) 8805 and made suggestions for revision. The draft will be shared with select staff for feedback.

Board Policy 5840 Student Groups and Board Policy 2430 District Sponsored Clubs and Activities – The committee reviewed policy 5840 and Policy 2430. No revisions were made.

Other – None

Motion by Mr. John Belcher, supported by Mr. Justin Braksa, to adjourn the meeting at 7:00 p.m. The motion passed unanimously.

Appendix B

Book	Policy Manual
Section	Vol. 36, No. 1 - September 2021
Title	Vol. 36, No. 1 - September 2021 Revised PUBLIC PARTICIPATION AT BOARD MEETINGS
Code	po0167.3
Status	
Adopted	August 18, 2015
Last Revised	March 3, 2020

0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at public meetings of the Board and publish rules to govern such participation in Board meetings and in Board committee meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted

- ☒ as indicated on the order of business.
- ☐ before the Board takes official action on any issue of substance.
- ☐ at a time as determined by the presiding officer.

B. Anyone with concerns related to the operation of the schools or to matters within the authority of the Board may participate during the designated public participation portion(s) public portion of a meeting.

C. ☒ Attendees must register their intention to participate in the public participation portion of the meeting

☒ upon their arrival at the meeting; participants must write their name, address, and the topic of their comments on the provided note card.

☐ within two (2) business days before the meeting.

☐ within ____ business days before the meeting.

[DRAFTING NOTE: The time line for registration should be reasonably determined in consideration of the posting of the meeting agenda and should be consistently applied.]

D. ☒ Individuals may not register others to speak during public participation.

E. ☒ Participants must first be recognized by the presiding officer

☒ and will be requested to preface their comments by an announcement of their name;
☒ address;

☐ group affiliation, if and when appropriate.

F. ☒ Each statement made by a participant shall be limited to three (3) minutes duration, "at the discretion of the presiding officer".

G. ☒ During the portion of the meeting designated for public participation, no participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. No participant may speak more than once.

H. ☒ Participants shall direct all comments to the Board and not to staff or other participants.

I. ☒ The presiding officer may:

1. ☒ interrupt, warn, or terminate a participant's session when they make comments that are repetitive, obscene, and/or comments that constitute a true threat (i.e., statements meant to frighten or intimidate one (1) or more specified persons into believing that they will be seriously harmed by the speaker or someone acting at the speaker's behest); ~~prohibit public comments which are frivolous, repetitive, or harassing;~~
2. ☐ ~~interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;~~
3. ☒ request any individual to stop speaking and/or leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct and/or orderly progress of the meeting;
4. ☒ request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
5. ☒ call for a recess or an adjournment to another time when the lack of public decorum so interferes with the conduct and/or orderly conduct of the meeting as to warrant such action;
6. ☐ waive these rules.
☐ with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. ☐ The portion of the meeting during which the participation of the public is invited shall be limited to _____ minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.

☒ The Board may permit individuals to attend meetings remotely through live broadcast; however, public participation will be limited to those who are in attendance at the meeting site only. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending remotely.

OR

☐ The Board permits individuals who attend meetings remotely to participate in public participation, subject to the same rules that apply to individuals who attend in person. The Board is not responsible for any technology failures that prevent or disrupt any individual from attending and/or participating remotely.

Audio ~~Tape~~ or video recordings are permitted subject to the following conditions:

- A. No obstructions are created between the Board and the audience.
- B. No interviews are conducted in the meeting room while the Board is in session.
- C. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment.

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Legal

M.C.L. 15.263(4)(5)(6), 380.1808

FOWLerville COMMUNITY SCHOOLS
Board of Education Discipline Committee Meeting
5:00 p.m., July 31, 2023
Central Office Conference Room

Minutes

Discipline Committee members present: D. DeVries, B. Hinton, A. Sova

Staff present: B. Adams, J. Hess, T. Dowker

Mrs. DeVries called the meeting to order at 5:02 p.m.

Motion by Sova, supported by Hinton, to approve the open minutes from the July 18, 2023, meeting. Motion approved.

Motion by Sova, supported by Hinton, to approve the July 18, 2023, meeting. Motion approved.

Mrs. DeVries asked if anyone would like to speak during Call to the Public, but there were no members of the public.

Mrs. DeVries called on Bobbiesue Adams to present the proposed changes to the elementary handbooks.

Mrs. Adams said that they wanted to update the handbook policy regarding cell phones and their use. They wanted to manage use on the playground and also add wording (from the junior high handbook) regarding phone confiscation and search.

The board asked questions about the concerns that gave rise to the potential language changes. Mrs. Adams gave examples of incidents that led to the policy.

Mrs. DeVries called on Jake Hess to present the proposed changes to the secondary handbooks.

The first change was to the Chromebook checkout policy to deter students from coming to school unprepared but without resulting in removal from class prior to ample opportunities to change the behavior. The listed policy would be per semester (starting each semester).

The second was a clarification of the policy on intimidation, broadening the definition from just verbal intimidation to other forms of intimidation, like the use of images, symbols, etc. The committee said that they didn't like the word "intimidation" used because it was too subjective. They said that they would prefer that it be covered in the bullying policy. Letter I was deleted from group two. They also wanted the word "intimidation" removed from the bullying policy.

The third was adding language to the prohibition against engaging in sexual or lewd behavior or any indecent exposure. The language was intended to clarify the types of behavior that could result in citation for that offense.

The committee recommended adding a definition section to give greater clarity to words that describe or qualify specific actions or types of actions.

The committee recommended that the manual be referred to experts who could wordsmith the language.

The fourth was revision to the Unauthorized Place policy. It removes “dangerous” from the definition (because not all unauthorized places are dangerous) and adds specific unauthorized areas to the policy for examples.

The fifth was a recommendation to disallow the option of the vaping education course (to reduce the length of suspension in exchange for learning about the dangers and issues of vaping) for students who had a group three infraction of any type. The committee was not in support of that change.

The sixth was the inclusion of the Multi-Tiered System of Supports (MTSS)/Positive Behavior Intervention and Supports (PBIS) explanation and matrix. This is part of the work the buildings have been doing in cooperation with MiMTSS to comply with the state MTSS requirement.

The seventh was specific to the high school and concerned the senior exam policy. The goal was to simplify the policy. Seniors who have 84% or higher in a class would not be required to take the exam for that class. (They still would be allowed to take exams to raise their grades in any class if they choose.) The attendance requirement would be removed from the policy.

The eighth was also specific to the high school. Changes were recommended to the attendance policy. The threshold of absences per semester after which students could lose credit would be raised from eight to twelve. Students who have 13 absences or more would:

- Still automatically be granted credit if they have 70% or higher
- Earn credit in the class (but receive a 0.00 GPA for the class) if they have 60-69%
- Allow a student who has 60-69% to appeal to get a grade and not just credit.

The ninth was clarification of the notification for excessive tardies. The policy said that the parent would get a call, but it is an automatic email that is actually sent. There was also a change to the tardy consequences that made it so a student would not be suspended out of school for chronic tardiness.

The tenth was a change in the cheating/plagiarism policy to discern between minor (group one) and major (group two) offenses.

Motion by Hinton, supported by Sova, to adjourn the meeting. Motion approved.

The meeting adjourned at 6:17 p.m.

Minutes recorded by Tim Dowker.



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Appendix C

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Pontiac, Michigan 48342
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F (248) 334-3404
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July 24, 2023

Mr. Matthew Stuard
Superintendent
Fowlerville Community Schools
7677 W. Sharpe Rd., Suite A
Fowlerville, MI 48836

**RE: Fowlerville Community Schools – 2021 Bond
New K-2 Building Project
AUCH Project #9342**

Recommendation #3 – Bid Package #3 – Playgrounds

Dear Mr. Stuard,

We have completed our review and evaluation of the bids received June 28, 2023 at 12:00pm for the Fowlerville Community Schools – New K-2 Building – Playgrounds & Landscaping Proposals. Based on the review conducted in conjunction with the District's consultants, we are recommending to the District approval of the award of trade contract, which is based on the low responsive complete bid.

The project documents included mandatory alternate pricing for replacing two playground structures at Kreeger. The District and the District's consultants are recommending that we accept the Kreeger playground alternate at this time.

Recommendation #3 for Playground Equipment includes specialty trade cost that totals \$514,350.

The design team is working with the district to finalize the bid documents for the building/site signage. This trade category will be bid out in the near future.

Please contact me should you have any questions or concerns.

Very Truly Yours,

GEORGE W. AUCH COMPANY

Mitch DeLange, CM-BIM, CDT
Project Manager

Enclosures

Cc

Jeff Johnson, Val Grant – IDS
Donielle Wunderlich, AUCH



Fowlerville Community Schools
New K-2 Building
Bid Pack #3 - Playgrounds and Landscaping
AUCH Project #9342

Contractor Recommendations
7/28/2023

COMPANY	SPECIFICATION SECTION	TRADE	BID AMOUNT	CONTRACT AMOUNT
Sinclair Recreation 176 E. Lakewood Blvd. Holland, MI 49424 PH: 800-444-4954 FX: 616-392-8634 E-mail: diane@sinclair-rec.com Contact: Diane Sinclair	DIVISION 01 11 6800 11 6815 32 1720	Proposal 11.3 - Playground Equipment		
		CM Supplementary Conditions		
		General Conditions		
		General Requirements		
		Playground Equipment		
		Playground Edging		
		Engineered Wood Fiber		
		BASE BID:	\$439,350.00	
		ALTERNATE #P-1 - KREEGER:	\$75,000.00	\$514,350.00

Bid Pack #3 - Playgrounds - Total Trade Contract Award:			\$514,350.00
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[illegible]