

**Fowlerville Community Schools
Board of Education
Regular Meeting
Agenda**

Fowlerville High School, media center 7:00 p.m.

May 2, 2023

District Mission Statement-Fowlerville Community Schools are committed to providing a quality educational experience for all students in a safe, orderly, healthy, and nurturing environment.

The district's guiding principles are educational excellence, effective leadership, personal integrity, mutual respect and continuous improvement through staff, student, and community involvement.

- I. Call to Order
- II. Pledge of Allegiance
- III. New Board Member Oath of Office
- IV. Consent Agenda
 - A. Roll Call
 - B. Approval of Minutes from April 18, 2023
- V. Call to the Public
- VI. Reports/Recognition
 - A. Student Representative's Report
 - B. Board Committee Reports
 - C. Board Comments
 - D. Assistant Superintendent's Report
 - E. Superintendent's Report
- VII. New Business
 - A. Recommendation to Approve LESA Budget Resolution
 - B. Recommendation to Accept Instructional Staff Member Resignation
- VIII. Information
 - A. Next Board Meeting, May 16, 2023, 7:00 p.m. in the FHS media center
- IX. Adjournment

CALL TO THE PUBLIC GUIDELINES:

- Any audience member may address the Board about topics on the agenda or not on the agenda.
- Each person shall be allowed to speak for a maximum of 3 minutes.
- Individuals addressing the Board should take into consideration the rules of common courtesy.
- Comments cannot be used to make personal attacks against Board members, District employees, or students.
- Call to the Public is not a question and answer period.
- Board members may ask questions of the speaker, but are not obligated to answer questions or make statements or commitments in response to issues raised by the public.
- The Board President may refer questions/issues to the Superintendent for investigation, study, or recommendation. He may ask the Superintendent to address questions directly during the Superintendent's report.

VI. Reports/Recognition

- A. Student Representative Report – Miss Kalia Dorgelo, Student Representative on the Board, will report on K-12 student activities.
- B. Board Committee Reports
4/24/2023 Personnel Committee Report – Mrs. Sue Charron
4/25/2023 Bond Projects Committee Report – Mrs. Amy Sova
- C. Board Comments – Board members may comment on district activities.
- D. Assistant Superintendent's Report – Mr. Tim Dowker will update the Board on his areas of responsibility.
- E. Superintendent's Report – Mr. Matt Stuard will update the Board on his areas of responsibility.

VII. New Business

- A. Recommendation to Approve Livingston Educational Service Agency (LESA) 2023-2024 Budget Resolution

Recommendation: Administration recommends the Local Resolution for the Livingston Educational Service Agency 2023-2024 budget resolution be adopted as presented. [Appendix A] Roll Call Vote Needed.
- B. Recommendation to Accept Instructional Staff Member Resignation – Administration recommends accepting the resignation from Mr. Josh Roltsch, Band Director at Fowlerville Junior High School, effective at the end of the 2023 school year. [Appendix B]

VIII. Information – See Agenda

IX. Adjournment

FOWLerville COMMUNITY SCHOOLS
Board of Education Minutes
Regular Meeting
April 18, 2023

The meeting was called to order by the Acting School Board President Mrs. Amy Sova at 7:00 p.m., in the High School media center.

The Pledge of Allegiance was recited.

Members Present: Mr. John Belcher, Mrs. Susan Charron, Mrs. Danielle DeVries, Mrs. Diana Dombrowski, Mr. Robert Hinton and Mrs. Amy Sova

Members Absent: None

Motion by Mr. Belcher, supported by Mrs. DeVries, to approve the consent agenda including Board minutes from April 11, 2023 and March payables. The motion was adopted unanimously.

During Call to the Public community members addressed the Board concerning inclusion, the potential Pinewood sidewalk, LGBTQ students and flags.

Mr. Belcher nominated Mrs. Amy Sova for the office of President of the Fowlerville Board of Education for 2023.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending that nominations for President of the Fowlerville Board of Education for 2023 be closed and a unanimous ballot be cast for Mrs. Amy Sova.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Mr. Belcher nominated Mr. Robert Hinton for the office of Vice-President of the Fowlerville Board of Education for 2023.

Motion by Mr. Belcher, supported by Mrs. Charron, recommending that nominations for Vice-President of the Fowlerville Board of Education for 2023 be closed and a unanimous ballot be cast for Mr. Robert Hinton.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Recognition of Retiree, Donna Aldrich took place.

A short recess took place.

Miss Kalia Dorgelo, Student Representative on the Board, reported on K-12 student activities.

A Board Committee Report was given for the 3/22 Personnel Committee Meeting, 3/23 Personnel Committee Meeting, 4/5 Scholarship Committee Meeting, 4/12 Recreation Meeting.

Board Member Comments included American Legion events.

Assistant Superintendent, Mr. Tim Dowker, reported on MTSS.

Mr. David Pruneau, Interim Superintendent, updated the Board on the FCS new in-house custodial team and the construction project. He also thanked everyone for their support while he has been Interim Superintendent.

Board discussion took place regarding the candidate to fill the vacant School Board seat.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending the appointment of Mr. Justin Braska to fill the vacant school board seat on the Fowlerville Board of Education until December 31, 2024.

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending approval of the amended 2022-2023 General Fund, Food Service and Community Services budgets as presented. [Appendix A]

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Motion by Mr. Belcher, supported by Mrs. Dombrowski, recommending the adoption of the Fund Balance Resolution as presented. [Appendix B]

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Mr. Jeff Soli presented Fowlerville Safety and Security Program.

Motion by Mr. Hinton, supported by Mr. Belcher, recommending approval of the job description as presented for District Safety Director. [Appendix C] The motion was adopted unanimously.

Motion by Mr. Belcher, supported by Mr. Hinton, recommending the purchase of new communication equipment (phones) by Cymbal Communication Corporation in the amount of \$47,366.95 as presented. [Appendix D] The motion was adopted unanimously.

Motion by Mr. Belcher, supported by Mrs. DeVries, recommending the following policies with approved revisions be approved for a Second and Final Reading: 3362-Anti-Harassment, 4122-NonDiscrimination and Equal Employment Opportunity, 4123-Section 504/ADA Prohibition Against Disability Discrimination in Employment, 4362-Anti-Harassment, 5517-Anti-Harassment and 5517.02-Sexual Violence. [Appendix E]

Ayes: Mr. Belcher, Mrs. Charron, Mrs. DeVries, Mrs. Dombrowski, Mr. Hinton and Mrs. Sova

Nays: None

The motion carried.

Motion by Mrs. Charron, supported by Mrs. DeVries, recommending adjournment of the meeting at 9:07 p.m. The motion was adopted unanimously.

Personnel Committee Minutes Fowlerville Community Schools April 24, 2023

Central Office Conference Room, 5:30 p.m.

The meeting was called to order at 5:30 p.m. by Mrs. Sue Charron in the C.O. conference room.

Members Present: Mrs. Sue Charron, Mr. Bob Hinton and Mrs. Danielle DeVries [Alternate]
Staff Present: Mr. Dave Pruneau
Others Present: Mr. Matthew Stuard

Motion by Mr. Hinton, supported by Mrs. DeVries, to approve minutes from the March 23, 2023 meeting. The motion passed unanimously.

Call to the Public – None

Facilities Naming Committee – The Committee is being asked to recommend three community members to serve on the facility naming committee. Individuals for consideration – Hank Vaupel, Amanda DeGreat Bonneville & Reggie Talbot. A board member will be named as Chair of the Committee.

Transportation Personnel – A discussion with the Committee on transportation employee retention issues and options to address on going and future concerns. Health, Holiday-11 pay, permanent subs (1-2)

Administrative Contract – Review of current administrative contract language and review changes to contract language. Proposal attached.

Proposal for the Superintendent Transition – Review proposal for Superintendent transition and district consulting support, proposal attached. Contract prepared by Trisha.

CPL – Safety Monitors

New Superintendent Evaluation – Provide an informal evaluation in November, formal evaluation in July.

Assistant Superintendent – Mr. Stuard will begin to look at hiring an Assistant Superintendent.

Mike Brown – Recognition at the May 18th School Board meeting.

Other – None

Motion by Mr. Hinton, supported by Mrs. DeVries, recommending adjournment of the meeting at 6:43 p.m. The motion passed unanimously.

Bond Committee Minutes Fowlerville Community Schools April 25, 2023

Central Office conference room, 6:00 p.m.

The meeting was called to order at 6:00 p.m. by Sova in the C.O. conference room.

Members Present: Mrs. Amy Sova, Mr. John Belcher & Mrs. Danielle DeVries
Staff Present: Mr. Dave Pruneau and Mr. Tim LaPlante
Others Present: Hank Vaupel, Erin Voyles, Judy Recker

Motion by Belcher, supported by DeVries to approve minutes from the February 13, 2023 committee meeting.

Call to the Public – Comments related to the Village construction of a sidewalk on Pinewood and connecting the sidewalk to the school.

Site Soil Conditions on Foundation Site – The Administration reviewed the process of preparing to build the pad for the school foundation required soil tests were taken. The site is pumping 1-3” of deflection upon proof roll. Possible solution is to level the pad, take it 12” below sub grade and add 12 “ of stone/concrete. Estimated cost – \$100,000 -130,000 Questions were raised about the results of previous soil borings. The Committee requested that Auch provide those results to the Committee.

Recreation Baseball Field – Recreation ball field lost to site development. At the next Committee meeting, Board and administration will review a school campus site plan and begin to determine future planning for the campus.

Backflow Preventers – We have been informed that we are in violation of code for the lack of backflow preventers being installed at the site of village and district water connections. The district is presently working with engineers to determine location, design of the preventers and cost estimates.

Pinewood Sidewalk – The Committee discussed recent decisions by the Village to the construction of a sidewalk on Pinewood. The Committee took no action on a request for extending the walk onto the school campus. The Committee asked the superintendent to request a copy of the easement granted by the district in 2001 and have it reviewed by legal.

AC Issues, out of Bond Scope – The Committee asked to be kept appraised of AC plans across the district and will make a determination for future improvements as the bond construction and budget moves forward.

Facility Naming – Community member names have been nominated and selected by Personnel Committee. Susan Charron will chair the committee.

Other – Discussion related to problems with the football practice field.

Motion by Belcher, supported by Devries, to adjourn the meeting at 7:22 p.m.

Appendix A

LOCAL DISTRICT RESOLUTION FOR APPROVAL OF THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA) 2023-2024 BUDGET

Fowlerville Community Schools, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Fowlerville High School, media center in the District, on the 2nd day of May, 2023, at 7 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed LESA budget.
2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2023.

3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Fowlerville, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 2, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

**LOCAL DISTRICT RESOLUTION
FOR DISAPPROVAL OF
THE LIVINGSTON EDUCATIONAL SERVICE AGENCY (LESA)
2023-2024 BUDGET**

Fowlerville Community Schools, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Fowlerville High School, media center in the District, on the 2nd day of May, 2023, at 7 o'clock in the p.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district budget, and shall submit to the intermediate school board any specific objections and proposed changes the constituent district board has to the budget.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Board of Education has received and reviewed the proposed LESA budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its objections to certain portions of the proposed LESA budget. The objections, along with proposed changes, if any, are set forth on Exhibit A attached hereto and incorporated herein by reference.

2. The Secretary of the Board of Education or his/her designee shall forward a copy of this resolution to the LESA Board of Education or its superintendent no later than June 1, 2023, along with the specific objections and proposed changes that this Board has to the budget.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Fowlerville, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on May 2, 2023, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Secretary, Board of Education

2023-2024 LESA Budget

General Education Fund	Budget		Change	
	2022-23 Revised	2023-24	\$	%
Total Revenues	\$ 24,114,904	\$ 24,017,366		
Less Expenditures	(24,490,342)	(23,971,282)		
Net Surplus/ (Deficit)	(\$375,438)	\$46,084		
Estimated Beginning Fund Balance - July 1	2,526,178	2,150,740		
Estimated Ending Fund Balance - June 30	\$ 2,150,740	\$ 2,196,824		
Ending Fund Balance as a Percentage of Expenditures	8.8%	9.2%		

Programs

General Education & Curriculum	1,443,734	1,113,324	(330,410)	-23%	1
Student programs	35,000	35,000	-	0%	
Instructional Support	1,478,734	1,148,324	(330,410)	-22%	
Community Relations/Communications	67,007	65,891	(1,116)	-2%	
Central Office Services	18,147	19,122	975	5%	
Superintendent & Board of Education	470,049	482,646	12,597	3%	
Administration - Superintendent & Board of Education	555,203	567,659	12,456	2%	
Attendance Officer/Pupil Auditor	112,698	116,842	4,144	4%	
Technology Services	150,910	136,468	(14,442)	-10%	
Finance & HR	399,003	418,114	19,111	5%	
Support Services	45,800	42,800	(3,000)	-7%	
Administration - Central Services	708,411	714,224	5,813	1%	
Transportation Services	192,031	171,970	(20,061)	-10%	
Operations & Maintenance	228,664	234,392	5,728	3%	
Overhead	420,695	406,362	5,728	1%	
Career & Technical Education Consortium	3,199,090	2,343,247	(855,843)	-27%	2
Adult Education	251,969	251,969	-	0%	
WIOA Youth	75,175	75,175	-	0%	
General Education Social Work	245,678	262,170	16,492	7%	
Mental Health Grant	735,347	920,908	185,561	25%	3
Title I Regional Assistance Grant	127,500	140,000	12,500	10%	
Homebound Services	75,321	75,321	-	0%	
WAY School	463,234	511,366	48,132	10%	
Consortiums - Instructional	5,173,314	4,580,156	(593,158)	-11%	
Data Processing Consortium	380,000	380,000	-	0%	
Homeless Coordinator	26,399	26,399	-	0%	
Homeless Van	18,355	18,355	-	0%	
Regional Transportation Collaborative	9,206,917	9,355,668	148,751	1.6%	4
Technology Consortium	808,782	830,491	21,709	3%	
Consortiums - Support Services	10,440,453	10,610,913	170,460	2%	
Great Start Collaborative	333,955	305,332	(28,623)	-9%	
Head Start	1,927,331	2,028,331	101,000	5%	5
Head Start Food Service	190,000	190,000	-	0%	
Great Start Readiness Grant	3,228,833	3,419,981	191,148	6%	6
Early Childhood local grants	33,413	-	(33,413)	-100%	7
Early Childhood	5,680,119	5,943,644	263,525	5%	
Total General Fund Expenditures	24,490,342	23,971,282	(192,586)	-1%	

Notes:

1. Decrease attributable to carryover funds budgeted and spent in FY 22-23.
2. Decrease due to one-time state grant funding awarded in FY 22-23.
3. Increase for new mental health professionals, supporting students countywide.
4. Increase attributable to updated staffing and route changes, as well as projected supply and fuel needs for FY 23-24.
5. Increase primarily attributable to federally required COLA for staff for FY 23-24 (5.2%).
6. Increase primarily attributable to federally required COLA for staff for FY 23-24 (5.2%- GSRP aligns wages with Head Start programs).
7. Grants not available at this time, Agency will apply when available.

2023-2024 LESA Budget

Special Education Fund

Budget

2022-23 Revised	2023-24
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Change

\$	%
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Total Revenues	\$ 57,457,134	\$ 59,164,688
Less Expenditures	(56,277,011)	(59,127,989)
Net Surplus/(Deficit)	\$1,180,123	\$36,699
Estimated Unassigned Beginning Fund Balance - July 1	5,692,413	6,872,536
Estimated Unassigned Ending Fund Balance - June 30	\$ 6,872,536	\$ 6,909,235
Ending Fund Balance as a Percentage of Expenditures	12.2%	11.7%

Programs

Cognitive Impairment Programs - Moderate & Severe	5,952,150	6,515,586	563,436	9%	1
Early Childhood Developmental Delay Programs	883,142	1,012,106	128,964	15%	2
Instructional Programs	6,835,292	7,527,692	692,400	10%	
Assistive Technology Programs	282,149	292,124	9,975	4%	
Nursing Programs	280,293	289,954	9,661	3%	
Occupational Therapist Programs	2,253,736	2,294,079	40,343	2%	
Orientation/Mobility Programs	28,243	28,803	560	2%	
Physical Therapist Programs	540,487	568,812	28,325	5%	
Psychology Programs	2,993,500	3,300,452	306,952	10%	3
Social Worker Programs	3,897,617	4,464,052	566,435	15%	3
Hearing Impaired Programs	219,294	192,768	(26,526)	-12%	
Speech and Language Impairment Programs	6,996,683	7,024,729	28,046	0%	
Program Consultants	1,492,971	1,856,898	363,927	24%	4
Early On Services	2,310,777	2,340,582	29,805	1%	
Visually Impaired Programs	138,478	140,721	2,243	2%	
Work Study Programs	690,283	700,595	10,312	1%	
START Grant	91,154	92,555	1,401	2%	
Proportionate Share (private school support requirement- IDEA)	97,921	88,186	(9,735)	-10%	
Instructional Support Programs	22,313,586	23,675,310	1,361,724	6%	
Transportation	4,982,183	5,236,455	254,272	5%	5
Operations & Maintenance	584,607	591,925	7,318	1%	
Transportation & Operations Services	5,566,790	5,828,380	261,590	5%	
Superintendent & Board of Education	123,770	127,974	4,204	3%	
Other Central Office Services	40,307	42,580	2,273	6%	
Community Relations/Communications	134,631	129,949	(4,682)	-3%	
Administration- Superintendent & Board of Education	298,708	300,503	6,477	2%	
Administration - Directors	2,893,056	3,208,569	315,513	11%	6
Administration - School Based	2,893,056	3,208,569	315,513	11%	
Administration - Assistant Superintendent of Special Education	467,314	461,705	(5,609)	-1%	
Administration - Fiscal Services	1,005,083	1,049,616	44,533	4%	
Technology Services	353,631	399,425	45,794	13%	
Compliance Monitoring Programs	170,835	170,835	-	0%	
Attendance Officer/Pupil Auditor	11,812	12,200	388	3%	
Visual Imaging	8,500	8,500	-	0%	
Administration - Central Services	2,017,175	2,102,281	85,106	4%	
Support Services & SE distribution to local districts	16,352,404	16,485,254	132,850	1%	7
Operational Support and Overhead	16,352,404	16,485,254	132,850	1%	
Total Special Education Fund Expenditures	56,277,011	59,127,989	2,850,978	5%	

Notes:

1. Increase 4.0 FTE for Center Based programs based on projected student enrollment (1.0 Teacher & 3.0 Support staff).
2. Increase 1.0 FTE for Preschool Inclusion Specialist that will service Early Childhood programs throughout the County.
3. Increase in Psychology (1.4 FTE) and Social work (2.8 FTE) to provide support services throughout the County.
4. Increase in Program Consultants (2.0 FTE) to support student behavior and augmentative and alternative communication.
5. Increase for staffing and route changes, as well as projected supply, fuel & bus replacement needs for FY 23-24.
6. Increase for Adult Transition Director position and countywide special education teacher professional development.
7. Increase for additional operational support to local districts, offset by decrease in transfers to capital projects fund.

Appendix B

Josh Roltsch

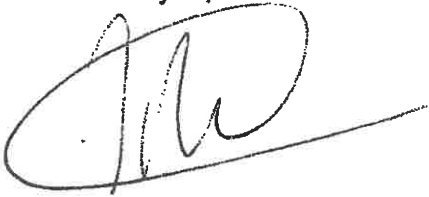
April 24th, 2023

To Myriah Lillie and the wonderful members of the Fowlerville Community Schools,

I am writing this letter to officially inform you that I am resigning my position as Band Director at Fowlerville Junior High School effective at the conclusion of the 2022/2023 school year.

Thank you for everything that you have done for me. I am truly grateful for my time here and will be for the rest of my life. I am so fortunate to have been such a large part of this community and this staff, in particular.

Thank you,

A handwritten signature in black ink, appearing to be 'JR' with a large loop and a long horizontal stroke extending to the right.

Josh Roltsch