POSITION VACANCY

Date:	**May 15, 2018**
Job Title:	Preschool Program Assistant
Location:	Fowlerville Community Schools Munn Early Childhood Center 450 N. Hibbard Street Fowlerville, MI 48836
Job Description:	Provide supervision for preschool children, ages three and four in a blended preschool program. Assist with special programs and events, prepare preschool lesson plans, activities and set-up. Create an engaging and supportive classroom environment. Communicate with families through meetings, newsletters, emails and phone calls on a regular basis. Make the emotional and social needs of the children the highest priority at all times. When necessary, may be asked to work in different areas dependent on staffing and child care licensing ratios.
Start Date:	**June 2018**
Rate of Pay:	$9.25 per hour. While working, employees are eligible for free or reduced child care.
Hours:	Monday – Friday Year Round Program. Approximately 30-37 hours per week. Must be able to work a flexible schedule between 8:00 a.m. – 4:30 p.m.
Minimum Qualifications:	High school diploma or its equivalent. Experience working with preschool age children in a child care program. Creative and outgoing with a positive attitude and willing to care for the needs of young students.
Preferred Qualifications:	Michigan preschool development credential
Application Procedure:	**Submit a letter of interest, resume, and references to:** Fowlerville Community Schools Human Resources 7677 W. Sharpe Road, Suite A Fowlerville, MI 48836 stockc@fowlervilleschools.org
Application Deadline:	**May 25, 2018**

It is the policy of Fowlerville Community Schools that the District will not discriminate in its programs, services, or activities against any person based on race, color, national origin, gender, disability, or age. Inquiries or complaints related to discrimination should be directed to the Assistant Superintendent, Board of Education Office, 7677 W. Sharpe Road, Suite A, Fowlerville, MI 48836, (517)223-6027.

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